

MINUTES

Lincoln University Staff Council

Thursday, September 27, 2012

11:00 a.m., 300 Young Hall

1. Call to Order 11:00 a.m. Roll Call done by Vic Rackers (Secretary for this meeting)

- Members present: Misty Young, Carlos Graham, Mike Downey, Christopher Sutton, Vic Rackers, Karen Thompson, Tisha Huffer, Kelly Schlosser, Cindy Thompson, Arlene Stewart, Lantie Basinger, Greg Dudenhoeffer, Michael Tarka, Scott Armstrong, Sylvia Wilson, and Becki Rockers
- Members absent: Greg Brower, Bill ODay, Tyanna Penny, Irasema Steck, and Leo Kline

2. Approval of Meeting Minutes

- July 26, 2012
Cindy Thompson motioned to approve
Lantie Basinger seconded
Motion approved

3. Reports

- **Michael Tarka: Ad Hoc Committee for Staff Relations**
Michael Tarka reported that the committee has awarded Willie Beatty – Auxiliary Services, Mitchell Auditorium, the Employee of the Quarter.
- **Karen Thompson: Professional Development & Orientation Committee**
No Report
- **Christopher Sutton: Nominations and Elections Committee**
No report.
- **Open: Communications Committee**
- **Vic Rackers: By-Laws Committee**
No report
- **Mike Downey: Policies and Procedures Committee**
No report
- **Tisha Huffer: Special Events Committee**
Tisha Huffer reported the next newsletter awaits approval. \$60 donated for the Mark Worthen Memorial, \$20 for the plaque, \$40 to the Foundation. December 1 is the deadline for next issue submissions.
- **Chris Sutton/Mike Downey – Presidential Search Committee**
Applications have been received, they will be reviewed on 10/19, the initial interviews will be held in St. Louis, and campus visits are scheduled for 11/28-30
- **Greg Dudenhoeffer: Staff Council Chair Report -**

Greg Dudenhoefter reported that the recommendation of the new employee orientation, mentoring and professional development was sent forward to the president. An ad hoc committee was created to develop and implement a New Staff Orientation, Mentoring, and Professional Development programs; Nick Edwards, Chris Sutton, Julie Kempker, Cheryl Avant, and Leo Kline have been accepted as members to this committee thanks to everyone for volunteering. He mentioned the shared governance meeting and the call for volunteers for the review committee.

4. Old Business

- **Fall Faculty/Staff Institute**

Staff Council Members from each category reported on their Town Hall Meetings: Misty Young – Directors, Tisha Huffer – Administrative Secretaries, Chris Sutton – Professionals, Arlene Stewart Technical/Skilled
Everyone was asked to provide their notes to Greg so he can summarize for December newsletter and select agenda items for future meetings.

5. New Business

- **Lincoln's Tobacco Free Policy**

Discussion centered on how the policy is progressing and how the policy was initiated and that this and the tuition waiver change illustrates the need for shared governance and committee documentation and minute keeping.

- **Transparency and University Committees**

A shared governance meeting was held recently with presentations from Senate Chair Kurt Debord, Staff Council Chair Greg Dudenhoefter and a Student Government representative. A committee to review committees has been proposed to determine the relevance and function of University committees, staff discussed the need for this committee and what the charge of the committee is based on. A motion was adopted to table this discussion.

6. Announcements

- Mr. Creagh announced that B&G will be introducing a new energy efficiency policy along with the steam plant decentralization plans.
- Carlos Graham announced the Host Lions Grape Stomp fundraiser.

7. Adjourn

Becki Rockers motioned to adjourn, Vic Rackers seconded. Meeting Adjourned.