LINCOLN UNIVERSITY

The Power of Together
2025 FALL INSTITUTE

MONDAY, AUGUST 11: Reaffirming Our Commitment to Excellence

8:15–8:55 AM
Check-in / T-Shirt Distribution / Lite Breakfast
Committee Volunteers
Sponsored by Title III.

8:55 AM
Opening Remarks
Darius Watson, Ph.D., Assistant Provost for Academic Innovation, Outreach & Research; Interim Dean of the College of Professional Studies

9:00–9:10 AM
President's Welcome
John D. Moseley, Ed.D., 21st president of Lincoln University

9:10–9:20 AM
Faculty/Staff Council Welcome
Brian Norris, Ph.D., Associate Professor of Political Science and Chair of the LU Faculty Senate; Danisha Williams, Ed.D., Executive Director of Enrollment Management; Elizabeth Jordan, Ed.D., Senior Director of Graduate & Extended Studies

9:20–9:30 AM
New Employee Introductions (April 2025 to Present)
Dr. Darius Watson, Assistant Provost for Academic Innovation, Outreach & Research; Interim Dean of the College of Professional Studies

9:30–9:50 AM
Organizational Chart Review
John D. Moseley, Ed.D., 21st president of Lincoln University

9:50–10:10 AM
HLC Update
Angelette Prichett, Ed.D., Senior Director, Institutional Research and Assessment

10:10–10:30 AM
Introducing Navigate 360 to Our Campus
Saint Rice, Jr., Ed.D., Associate Provost of Undergraduate Education and Dean of University College

10:30–10:45 AM
Brand Awareness & Overview
Jana Woods, Melanie Czeschin and Jenny O'Donley, CatchPhrase Communications

10:45–11:00 AM
Break & Raffle Tickets
Committee Volunteers

11:00–12:00 PM
Presidential Address
John D. Moseley, Ed.D., 21st president of Lincoln University

12:00–1:00 PM
Lunch
Catered, sponsored by the President's Office and Title III.

1:00–4:50 PM
Breakout Sessions. *Scan the QR code to register.*

1:00 p.m. Breakout Session 1 *(Choose one)*

- LU Online: Intro to Canvas — LU Online Team (Computer Lab, Bennett Hall)
- ADP Basics: What You Need to Know — Veronica Schultz (Computer Lab, Frank Hall 222)
- Technology in the Classroom — Roosevelt Stallings (MLK 211)
- Intro to Self-Service — Blaine Bredeman (Computer Lab, MLK 116)
- Title III Project Directors — Regina Anderson (MLK 213)
- Procurement Training: Vendor Search & Submission — Damon Nunn (MLK 214)
- Email Signature Setup/Submitting and IT Ticket or Facilities Request — Keith Blunt and Greg Emmanuel (Computer Lab, Stamper 118)
- Civility in the Workplace — Shawnda Hayes-Dunnell (MLK 210)

2:00 p.m. Breakout Session 2 *(Choose one)*

- LU Online: Course Development — LU Online Team (Computer Lab, Bennett Hall)
- ADP Basics: What You Need to Know — Veronica Schultz (Computer Lab, Frank Hall 222)
- Grant Writing and Securing Alternative Funding — Mark Melton and Ann Warren (MLK 211)
- Career Center — Paula Clay (Computer Lab, Stamper 119)
- Advanced Self-Service — Blaine Bredeman (Computer Lab, MLK 116)
- Budgeting Basics for Non-Financial Staff — Belinda Bell (MLK 213)
- Procurement Training: Requisitions & Authority — Damon Nunn (MLK 214)
- DocuSign — Carol Beavers (Computer Lab, Stamper 118)
- Civility in the Workplace — Shawnda Hayes-Dunnell (MLK 210)

3:00 p.m. Breakout Session 3 *(Choose one)*

- LU Online: Online Instruction — LU Online Team (Computer Lab, Bennett Hall)
- Grant Account Budgeting — Belinda Bell (Computer Lab, Frank Hall 222)
- Technology in the Classroom — Roosevelt Stallings (MLK 211)
- Self-Service Budget Overview — Kathy Muenks and Julie Bange (Computer Lab, Stamper 119)
- Self-Service: Advising Transfer Students — Blaine Bredeman (Computer Lab, MLK 116)
- Navigating Conflict and Difficult Conversations in the Workplace — Veronica Schultz (MLK 213)
- Crisis Response & Emergency Preparedness — Capt. Holmes & Sierra Thomas (MLK 214)
- Email Signature Setup/Submitting and IT Ticket or Facilities Request — Keith Blunt and Greg Emmanuel (Computer Lab, Stamper 118)
- Managing Difficult Classroom Behaviors — Saint Rice (MLK 210)

4:00 p.m. Breakout Session 4 *(Choose one)*

- Stronger Faculty, Stronger Future: Partnering with Deans and Chairs — Academic Leadership (Pawley Theater)
- Student Success & Retention Strategies — Qubieinique Greer (MLK 211)
- Self-Service Budgeting — Kathy Muenks and Julie Bange (Computer Lab, Stamper 119)
- Intro to Self-Service — Blaine Bredeman (Computer Lab, MLK 116)
- Title III Professional Development Programs — Regina Anderson and Becky Malisch (MLK 213)
- Active Shooter Training — Capt. Holmes & Sierra Thomas (MLK 214)
- Argos Training for Admins — Carol Beavers and D. Hegde (Computer Lab, Stamper 118)
- TEVs and Check Requests — Jane Shook Floyd (MLK 210)

TUESDAY, AUGUST 12

Wear your fall Institute t-shirt or professional attire.

8:15 AM–12:05 PM
Breakout Sessions —
Choose one for each time slot.
Scan the QR code to register.

8:15 a.m. Breakout Session 5 *(Choose one)*

- Making Online Instruction Engaging — LU Online Team (Computer Lab, Bennett Hall)
- Stronger Faculty, Stronger Future: Partnering with Deans & Chairs — Academic Leadership (Pawley Theater)
- Procurement Training — Damon Nunn (MLK 212)
- Intro to Self-Service — Blaine Bredeman (Computer Lab, MLK 116)
- Title III Professional Development Program — Regina Anderson and Becky Malisch (MLK 213)
- Navigating Conflict and Difficult Conversations in the Workplace — Veronica Schultz (MLK 214)
- EAB Navigate (staff only) — Saint Rice (Computer Lab, Stamper 118)
- Crisis Response and Emergency Preparedness on Campus — Capt. Holmes & Sierra Thomas (MLK 211)

9:00 - 11:00 AM A photographer will be available at Young 203 to take professional headshots.

9:15 a.m. Breakout Session 6 *(Choose one)*

- Assessment Techniques — Angelette Pritchett (Computer Lab, Bennett Hall)
- Grant Writing and Securing Alternate Funding — Mark Melton and Ann Warren (MLK 210)
- Benefits Overview — MCHCP Jody Tellman (MLK 212)
- Self-Service Advanced — Blaine Bredeman (Computer Lab, MLK 116)
- AI in the Classroom — Nate Arbuckle (MLK 213)
- Customer Service in Higher Education: Creating Excellence in a Learning Community — Veronica Schultz (MLK 214)
- EAB Navigate (faculty only) — Saint Rice (Computer Lab, Stamper 118)
- Civility in the Workplace — Shawnda Hayes-Dunnell (MLK 211)

10:15 a.m. Breakout Session 7 *(Choose one)*

- TouchNet Training — Cindy Wansing (Computer Lab, Bennett Hall)
- Technology in the Classroom — Roosevelt Stallings (MLK 210)
- Procurement Training — Marie Belfiore and C. Abbott (MLK 212)
- Self-Service: Advising Transfer Students — Blaine Bredeman (Compter Lab, MLK 116)
- Financial Aid: Work-Study Procedures — Joyous Chambers (MLK 213)
- Basic Budgeting for Non-Financial Staff — Belinda Bell (MLK 214)
- Self-Service Budgeting — Kathy Muenks and Julie Bange (Computer Lab, Stamper 118)
- Active Shooter Training — Capt. Holmes & Sierra Thomas (MLK 211)

11:15 a.m. Breakout Session 8 *(Choose one)*

- LU Online: Course Development — LU Online Team (Computer Lab, Bennett Hall)
- IR and LU Datashare — Greg Kalnes (MLK 210)
- DocuSign — Carol Beavers (MLK 212)
- Completing Degree Audits — Blaine Bredeman (Computer Lab, MLK 116)
- Navigating Conflict and Difficult Conversations in the Workplace — Veronica Schultz (MLK 214)
- Self-Service Budgeting — Kathy Muenks and Julie Bange (Computer Lab, Stamper 118)
- Financial Aid: Work Study Procedures — Joyous Chambers (MLK 211)

12:05 p.m.
Lunch on Your Own
Try out the renovated SUC Cafeteria with the new option — Slim & Huskies! Food trucks will be available on campus, too.

1:30 p.m. to 2 p.m.
All-Faculty Meeting (Pawley Theater)
Piyusha Singh, Ph.D., Interim Provost

2:00 p.m. to 5:00 p.m.
Departmental Meetings
Department Deans; locations determined by deans