



# LINCOLN UNIVERSITY

820 Chestnut Street  
Jefferson City, MO 65101


Office of the President

Phone: (573) 681-5042

Fax: (573) 681-6074

## BOARD ACTIONS

TO: Faculty, Staff and Students

FROM: Dr. John B. Moseley, President 

DATE: April 26, 2024

SUBJECT: Action Items - Board of Curators

During its meeting held on Thursday, April 25, 2024, the Lincoln University Board of Curators approved the following:

1. A Mental Health First Responders Certificate. (For additional information contact Dr. Stevie Lawrence, Provost and Vice President for Academic Affairs.)
2. The attached Fall 2024 – Summer 2025 Academic Calendars. (For additional information contact Dr. Stevie Lawrence, Provost and Vice President for Academic Affairs.)
3. A request from Cooperative Research to purchase equipment, NextSeq 1000, an instrument that can provide automated generation of DNA clonal clusters by bridge amplification, sequencing, primary analysis, and secondary analysis, from Illumina for \$226,883.24. (For additional information contact Dr. Stevie Lawrence, Provost and Vice President for Academic Affairs.)
4. A request from Cooperative Research to purchase equipment, DHM-T, a digital holographic and confocal inverted microscope, from Lyncee Tec SA for \$239,964.97. (For additional information contact Dr. Stevie Lawrence, Provost and Vice President for Academic Affairs.)
5. The attached Tuition, Fees, and Room and Board Increases for FY25. (For additional information contact Mr. Jeff Barlow, Vice President for Administration and Finance.)

-over-

6. Tabled the recommendation for a 5-year renewal contract with Ellucian for Colleague Enterprise Resource Planning (ERP) software system that supports various administrative functions. (For additional information contact Mr. Jeff Barlow, Vice President for Administration and Finance.)
7. An upgrade to the Campus Network Infrastructure with InfiniTech totaling \$430,004.38. (For additional information contact Mr. Jeff Barlow, Vice President for Administration and Finance.)
8. Increased the budget, not to exceed \$23,256,703, for the Dawson Hall renovation project. (For additional information contact Mr. Jeff Barlow, Vice President for Administration and Finance.)
9. The candidates for the various degrees to be awarded on May 11, 2024, pending successful completion of all requirements and finalization of all other obligations to the University. (For additional information contact Dr. Stevie Lawrence, Provost and Vice President for Academic Affairs)
10. A sabbatical leave for the 2024 Fall Semester at full salary for Dr. Felix M. Edoho, Professor of Business.
11. Faculty Promotions:  
Holtmeyer, Kaitlyn – Assistant Professor of Mathematics  
McCord, Jennifer – Associate Professor of Nursing  
McGraw, Matthew – Professor of English  
Moseley, Crystal – Associate Professor of Physical Education  
Su, Ye – Associate Professor of Agriculture & Environmental Sciences  
  
Tenure Awarded:  
Lyon-Bennett, Nina – College of Arts and Sciences  
Moseley, Crystal – School of Education, College of Professional Studies
12. An Honorary Doctorate of Humane Letters will be awarded to the Commencement Speaker, Dr. Shaun Harper.

The next meeting of the Lincoln University Board of Curators will be held on Thursday, June 6, 2024

# Academic Calendar

Fall 2024–Summer 2025

## Fall 2024

Month	Date	Days	
<b>Aug.</b>	<b>12-13</b>	M-T	Fall Faculty and Staff Institute
	<b>14-16</b>	W-F	<ul style="list-style-type: none"> <li>• Advisement and registration for all students</li> <li>• All tuition and fees due and payable at the time of registration</li> </ul>
	<b>16</b>	Fri	FINAL day to pay tuition/fees for Fall 2024 1st 8-week and 16-week courses in full, or to set up a satisfactory payment plan to avoid risk of classes being deactivated
	<b>17-23</b>	S-F	Late registration with fee assessed
	<b>19</b>	Mon	<b>FIRST DAY OF CLASSES</b>
	<b>19-23</b>	M-F	DROP-ADD WEEK for students already registered for current semester (16wk) or 1 <sup>st</sup> eight-week classes; registration for 2 <sup>nd</sup> 8-week classes continues
	<b>23</b>	Fri	<ul style="list-style-type: none"> <li>• Last day to add classes for 1<sup>st</sup> 8-week and 16-week sessions</li> <li>• Final business day to drop a 1<sup>st</sup> 8-week or 16-week class without financial/academic obligations</li> <li>• Last day to use book advances/vouchers</li> </ul>
<b>Sept.</b>	<b>2</b>	Mon	LABOR DAY (University closed for holiday)
	<b>3</b>	Tues	2024-2025 parking permits required on all vehicles parked in the LU parking lots
	<b>5</b>	Thur	FALL CONVOCATION (11 AM - Mitchell Auditorium)
	<b>16</b>	Mon	<ul style="list-style-type: none"> <li>• CONSTITUTION DAY</li> <li>• “X” and “I” grades due in the Office of the Registrar</li> </ul>
	<b>18</b>	Wed	Last day for candidates to file and pay for degrees for Fall 2024 semester graduation
	<b>23</b>	Mon	Last day to drop classes or withdraw from the University for the 1 <sup>st</sup> 8-week session
<b>Oct.</b>	<b>1</b>	Tues	<ul style="list-style-type: none"> <li>• FAFSA available for 2025–2026 academic year</li> <li>• Last day to file for comprehensive examinations and/or portfolios for Master’s and specialist degree candidates</li> </ul>
	<b>11</b>	Fri	Midterm grades posted by 12 noon
	<b>12</b>	Sat	1 <sup>st</sup> 8-week classes end
	<b>14</b>	Mon	<ul style="list-style-type: none"> <li>• First day of Fall 2024 2<sup>nd</sup> 8-week classes</li> <li>• Final grades posted for the 1<sup>st</sup> 8-week session by 12 noon</li> </ul>
	<b>15</b>	Tues	<ul style="list-style-type: none"> <li>• Last day to register for the 2<sup>nd</sup> 8-week session</li> <li>• All tuition and fees due and payable for 2<sup>nd</sup> 8-week session</li> </ul>
	<b>17</b>	Thur	Comprehensive examinations for Master’s degree candidates (1:00 PM to 5:00 PM CST)
	<b>18</b>	Fri	Final day to drop 2 <sup>nd</sup> 8-week class without financial/academic obligations



	21-25	M-F	ASSESSMENT WEEK: Major Field Exams, General Education Test, and student surveys
	28	Mon	<ul style="list-style-type: none"> <li>Advanced registration for Spring 2025 semester begins</li> <li>All tuition and fees due and payable at the time of registration</li> </ul>
<b>Nov.</b>	8	Fri	Last day to withdraw from a course for the 2 <sup>nd</sup> 8-week and/or 16-week sessions
	11	Mon	VETERANS DAY (University closed for holiday)
	25-29	M-F	THANKSGIVING BREAK (Campus closed 11/27-29)
<b>Dec.</b>	2	Mon	Classes resume
	7	Sat	Fall 2024 classwork ends
	9-12	M-Th	<b>Fall 2024 FINAL EXAMINATIONS</b>
	16	Mon	Final grades posted by 12 noon

## SPRING 2025

<b>Jan.</b>	8	Wed	Spring Institute
	9-10	Th-F	<ul style="list-style-type: none"> <li>Advisement and registration for all students</li> <li>All tuition and fees due and payable at the time of registration</li> </ul>
	10	Fri	FINAL day to pay tuition/fees for Spring 2025 1st 8-week and 16-week courses in full, or to set up a satisfactory payment plan to avoid risk of classes being deactivated
	11-17	S-F	Late registration with fee assessed
	13	Mon	<b>FIRST DAY OF CLASSES</b>
	13-17	M-F	DROP-ADD WEEK for students already registered for current semester (16wk) or 1 <sup>st</sup> 8 classes; registration for 2 <sup>nd</sup> 8-week classes continues
	16	Thur	FOUNDERS DAY - CONVOCATION
	17	Fri	<ul style="list-style-type: none"> <li>Last day to add classes for 1<sup>st</sup> 8-week and 16-week sessions</li> <li>Final business day to drop a 1<sup>st</sup> 8-week or 16-week class without financial/academic obligations</li> <li>Last day to use book advances/vouchers</li> </ul>
	20	Mon	MARTIN LUTHER KING'S BIRTHDAY (University closed for the holiday)
<b>Feb.</b>	3	Mon	"X" and "I" grades due in the Office of the Registrar
	10	Mon	LINCOLN'S BIRTHDAY celebrated (University closed for the holiday)
	11	Tues	Last day for candidates to file and pay for degrees for Spring 2025 semester graduation
	18	Tues	Last day to withdraw from a course in the 1 <sup>st</sup> 8-week session
	24	Mon	Last day to file for comprehensive examinations and/or portfolios for Master's and specialist degree candidates
<b>Mar.</b>	7	Fri	Midterm grades posted by 12 noon
	8	Sat	1 <sup>st</sup> 8-week classes end
	10	Mon	Final grades posted for the 1 <sup>st</sup> 8-week session by 12 noon
	10-14	M-F	SPRING BREAK

	17	Mon	<ul style="list-style-type: none"> <li>• Classes resume</li> <li>• 2<sup>nd</sup> 8-week classes begin Advanced registration for Summer and Fall 2025 semesters begins</li> <li>• All tuition and fees due and payable at the time of registration</li> </ul>
	18	Tues	<ul style="list-style-type: none"> <li>• Last day to register for 2<sup>nd</sup> 8-week classes</li> <li>• All tuition fees due and payable at the time of registration</li> </ul>
	20	Thur	Comprehensive examinations for Master's degree candidates (1:00 PM to 5:00 PM CST)
	24-28	M-F	ASSESSMENT WEEK: Major Field Exams, General Education Test, and student surveys
<b>Apr.</b>	17	Thur	<ul style="list-style-type: none"> <li>• HONORS CONVOCATION (11 a.m.; Richardson Auditorium)</li> <li>• Last day to withdraw from a course for this 2<sup>nd</sup> 8-week and/or 16-week sessions</li> </ul>
	18	Fri	CAMPUS FREE DAY
<b>May</b>	1-2	Th-F	Final Examinations for May graduates
	3	Sat	Spring 2025 classwork ends
	5-8	M-Th	<b>Spring 2025 FINAL EXAMINATIONS</b>
	9-10	F-S	Spring 2025 COMMENCEMENT CEREMONIES
	12	Mon	Final Grades posted by 12:00 noon

## Summer Intersession 2025

<b>May</b>	9	Fri	FINAL day to pay tuition/fees for Summer Intersession, or to set up a satisfactory payment plan to avoid risk of classes being deactivated
	12-23		Summer Intersession 2025
	27	Tues	Final Grades posted by 12:00 noon

## Summer 2025

<b>May</b>	23	Fri	FINAL day to pay tuition/fees, in full, or set up a satisfactory payment plan to avoid risk of classes being deactivated
	26	Mon	MEMORIAL DAY (Campus Closed)
	27-29	T-Th	<ul style="list-style-type: none"> <li>• Advisement and registration for all students</li> <li>• All tuition and fees due and payable at the time of registration</li> </ul>
	27	Tues	<ul style="list-style-type: none"> <li>• SUMMER 2025 CLASSES BEGIN</li> <li>• Final Day to drop a 1<sup>st</sup> 4-week class without financial/academic obligations</li> </ul>
	29	Thur	<ul style="list-style-type: none"> <li>• Final Day to drop an 8-week class without financial/academic obligations</li> <li>• Final Day to use book advances/vouchers</li> </ul>

<b>June</b>	4	Wed	<ul style="list-style-type: none"> <li>• Final day to file for comprehensive examinations and/or portfolios for Master's and specialist degree candidates</li> <li>• Final day to drop 1<sup>st</sup> 4-week class</li> </ul>
	9	Mon	Final day to file and pay for degrees for Summer 2025 graduation
	15	Sun	DEADLINE FOR FALL 2025 INCOMING FRESHMAN PRIORITY APPLICATIONS
	19	Thur	JUNETEENTH (University closed for holiday)
	23	Mon	1 <sup>st</sup> 4-week classes end
	24	Tues	1 <sup>st</sup> 4-week session final examinations
	25	Wed	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> 4-week session begins</li> <li>• Final Day to drop a 2<sup>nd</sup> 4-week class without financial/academic obligations</li> <li>• Comprehensive examinations for Master's degree candidates</li> </ul>
27	Fri	<ul style="list-style-type: none"> <li>• Final grades for 1<sup>st</sup> 4-week session posted by 12:00 noon</li> </ul>	
<b>July</b>	3	Thur	JULY 4 <sup>TH</sup> INDEPENDENCE DAY celebrated (Campus closed)
	7	Mon	SUMMER BRIDGE PROGRAM BEGINS
	8	Tues	ASSESSMENT DAY: Major Field Exams, General Education Test, and student surveys
	22	Tues	SUMMER 2025 CLASSES END
	23	Wed	<b>SUMMER 2025 FINAL EXAMINATIONS</b>
	26	Sat	SUMMER BRIDGE PROGRAM ENDS
28	Mon	Final grades for Summer 8-week session posted by 12:00 noon	





OFFICE OF ADMINISTRATION AND FINANCE

306 Young Hall • 820 Chestnut Street
Jefferson City, MO 65101
Phone: (573) 681-5071
Fax: (573) 681-5072

TO: Lincoln University Board of Curators

THROUGH: John B. Moseley, Ed.D., President

FROM: Jeffrey Barlow, VP Administration and Finance

DATE: April 17, 2024

SUBJECT: Action Item: Tuition, Fees and Room and Board Increases

In consultation with the Budget Committee made up of faculty and staff and discussions with the President, the following recommendations are presented for your review and approval with effective dates of August 1, 2024.

- 1. Increase tuition rates by 4%. This increase is applicable for all tuition categories except dual credit currently. We are also proposing a \$7 increase on the building maintenance fee.

Table with 5 columns: Tuition Rates, Current Tuition, Proposed, % Increase, Amount of Increase. Rows include Flat Rate (12-18) - In, Flat Rate (12-18) - Out, Undergraduate In-State, Undergraduate Out-State, Undergraduate - FLW - Non Nursing, Graduate In-State, Graduate Out-State, Dual Credit, Mandatory Fees, Activity Fees, Building Mtn Fee, Technology Fee, Athletic Fees, Wellness Fee, Health Fee.

**Rationale for change:** We are projecting a 5% decline due to a combination of census data and changes in the federal PELL program that have delayed award packages. Additionally, 4% was the average for the other (Council on Public Higher Education (COPHE) institutions in Missouri.

- Increase Room Rates as shown below and include a 5% rate increase for board charges as indicated in the following charts.

**Current & Proposed Residential Life Room Rates - August 1, 2024**

Room Type	Current Rate	Proposed Rate	Difference
<b>Residence Hall</b>			
Anthony - Double w/Shared Bath	\$ 2,508.45	\$2,684	\$ 175.59
Anthony - Single/Private Bath	\$ 3,376.80	\$3,613	\$ 236.38
Anthony - Single w / Shared Bath	\$ 2,924.25	\$3,129	\$ 204.70
Anthony Private Double w / Private Bath	\$ 3,545.85	\$3,794	\$ 248.21
Bennett -Double Room w/Shared Bath	\$ 2,508.45	\$2,684	\$ 175.59
Bennett - Single room w/ Private Bath	\$ 3,376.80	\$3,613	\$ 236.38
Bennett - Private Double w / Shared Bath	\$ 3,689.70	\$3,948	\$ 258.28
Bennett - Triple Rate	\$ 1,672.30	\$2,100	\$ 427.70
Bennett - Quad Rate	\$ 1,254.00	\$1,595	\$ 341.00
Hoard - Double w / Shared Bath	\$ 2,508.45	\$2,684	\$ 175.59
Hoard - Double w / Private Bath	\$ 3,545.85	\$3,794	\$ 248.21
Martin - Double Room	\$ 2,035.95	\$2,250	\$ 214.05
Martin - Private Double Room	\$ 3,308.55	\$3,540	\$ 231.60
Martin - Quad Rate	\$ 1,017.98	\$1,895	\$ 877.02
Perry - Double Room	\$ 2,035.95	\$2,250	\$ 214.05
Perry - Private Double Room	\$ 3,308.55	\$3,540	\$ 231.60
Perry Triple Rate	\$ 1,357.00	\$1,895	\$ 538.00
Tull - Double w/shared Bathrooms	\$ 2,508.45	\$2,684	\$ 175.59
Tull - Private w / Shared Bath	\$ 3,689.70	\$3,948	\$ 258.28
Tull - Triple Rate	\$ 1,672.30	\$2,100	\$ 427.70
Sherman - Double w / Shared Bath	\$ 2,856.00	\$3,056	\$ 199.92
Sherman - Private w / Shared Bath	\$ 3,736.95	\$3,999	\$ 261.59
Sherman - Single w / Shared Bath	\$ 3,186.75	\$3,410	\$ 223.07
Yates - Double w / Shared Bath	\$ 2,508.45	\$2,684	\$ 175.59
Yates - Private Double w / Private Bath	\$ 3,545.85	\$3,794	\$ 248.21

**Rationale for change:** Increases are necessary due to inflationary costs and facilities/custodial contracts. That contract is up for bid soon and will increase costs. Most are an increase of 7%.



### Current Board Rates

Meal Plan	
Unlimited Meals	\$ 2,063.25
5 Meals	\$ 611.10
3 Meals	\$ 367.50
14 Meals Summer	\$ 938.70

### Proposed Board Rates (5% increase) August 1, 2024

Meal Plan	Proposed	Difference
A. Unlimited Meals with \$150 Flex per semester	\$ 2,166	\$ 103.16
B. 4 Meals per week plus \$120 flex per semester	\$ 642	\$ 30.56
New Meal Plan add on - \$150 Flex	\$ 150	\$ -
New Meal Plan add on - \$200 Flex	\$ 200	\$ -
Computer Students have option of A or B and Residential Students must have unlimited meal plans.		

Rationale for change: This 5% increase is necessary due to inflationary increases in utilities, contractual increases and because of a new food services contract.

### Current & Proposed Summer Room and Board Rates:

Summer Room Rates	Current	Increase	Proposed Rate	Difference
Double Room (Designated Halls)	\$ 945.00	7%	\$ 1,011	\$ 66.15
Single Room (Designated Halls)	\$ 1,045.80	7%	\$ 1,119	\$ 73.21
14 Meal Plan	\$ 938.70	5%	\$ 986	\$ 46.94

Rational is the same as above. Comparison rates will be available for discussion. All rates have been rounded to whole dollars.

Room & Board Comparisons		Room Type	Lowest Housing	Meal Plans	Combined
Harris-Stowe State University		Double	\$3,484	\$1,430	\$4,914
Southeast Missouri State University		Double	\$2,950	\$1,835	\$4,785
University of Central Missouri		Double	\$3,264	\$2,016	\$5,280
Missouri State University		Double	\$3,305	\$1,514	\$4,819
University of Missouri - Columbia		Double	\$3,603	\$1,925	\$5,528
Truman State University		Double	\$2,945	\$2,103	\$5,048
Lincoln University	Current	Double	\$2,036	\$2,063	\$4,099
Lincoln University	Proposed	Double	\$2,250	\$2,166	\$4,416

*\*A few institutions have listed their new Fall 2024 rates. Most are current rates for the 2023-2024 academic year.*

**The Board of Curator's approval of all the above proposed fees is requested.**