

Lincoln University Board of Curators

August 2, 2023

OPEN SESSION

1. Call to Order:

The Lincoln University Board of Curators Open Session was officially called to order by Board President Victor B. Pasley, at 1:00 p.m., on Wednesday, August 2, 2023, in the Board Room, 201 Young Hall on the Lincoln University campus, Jefferson City, Missouri. The meeting was held in person and via zoom.

1. A. Roll Call: Curators present were: Vernon V. Bracy, Stacia R. Bradley Brown, Everidge Cade, Richard G. Callahan, Victor B. Pasley, Richard Popp, Terry Rackers, and Tina Shannon. Nia Walker, Student Representative to the Board, was absent. Rose Ann Ortmeyer recorded the minutes.

2. Approval of the Open Session Agenda:

Curator Callahan moved for approval of the Open Session Agenda as distributed. Curator Shannon seconded the motion. Motion carried.

3. Adjustment to Room and Board Fees for Triple/Quad Rooms:

Curator Richard Popp, Chair of the Budget and Finance Committee, reviewed the attached recommendation to adjust room rates to accommodate triple and quad rooms until Dawson Hall is re-opened. Curator Popp moved for approval of the recommendation as presented. Curator Shannon seconded the motion. Motion carried.

4. Clarification of Nursing Course Fee Phase Increases:

Curator Popp reviewed the recommendation for clarification of the Nursing Course Fee Phase Increases. In April 2022 the nursing fees implemented included \$125 per credit hour for 100-299 nursing level courses, including those offered at Fort Leonard Wood. It was the intent to phase in the course fees to include the 300-399 level courses in the 2023-2024 academic year and the 400-499 level courses in the 2024-2025 academic year. However, the Board materials did not specifically state the phased-in approval. Therefore, it is being recommended that for the 2023-2024 academic year, the \$125 per credit hour course fee be expanded to the 300-399 nursing level courses, and for the 2024-2025 academic year, the \$125 per credit hour course fee be expanded to the 400-499 level nursing courses. Curator Popp

moved for approval of the recommendation as presented. Curator Rackers seconded the motion. Motion carried.

5. Second Chance Prison Pell Program Update:

Curator Popp and Mr. Barlow Jeff Barlow, Vice President for Administration and Finance, reviewed the attached recommendation to update the Second Chance Prison Pell Program. For the 2023-2024 academic year the proposed costs for the Second Chance Program will be \$7,371. Curator Rackers moved for approval of the recommendation as presented. Curator Shannon seconded the motion. Motion carried.

6. Upgrades to Campus Infrastructure - Updating and Upgrading IT Servers and Storage Mechanisms:

Curator Popp reviewed the attached recommendation to Update and Upgrade Information Technology Servers and Storage Mechanisms. The total estimated cost for the project with InfiniTech is \$182,917. Funding for this project is covered by a grant through the Office of Grants/Department of Commerce Connecting Minority Communities Pilot Program. Curator Popp moved for approval of the recommendation. Curator Rackers seconded the motion. Motion carried.

7. Upgrades to Campus Infrastructure - Installing Battery Backups to ensure the continuity of IT services:

Curator Popp reviewed the attached recommendation to Install Battery Backups to ensure the continuity of Information Technology Services. The total estimated cost for the project with InfiniTech is \$160,089. Funding for this project is covered by a grant through the Office of Grants/Department of Commerce Connecting Minority Communities Pilot Program. Curator Popp moved for approval of the recommendation. Curator Rackers seconded the motion. Motion carried.

8. Sole Source Provider Software and Equipment Purchase - Cooperative Research:

Curator Popp and President John Moseley reviewed the recommendation to contract with LI-COR, Inc. for an estimated cost of \$400,000. This company is the sole source provider of equipment, peripherals, and supplies needed for direct measurement of greenhouse gas emissions from plants and soil in an extramurally funded research project. Curator Popp moved for

approval of the recommendation as presented. Curator Shannon seconded the motion. Motion carried.

7. Other Business:

There was no Other Business for discussion in Open Session.


8. Motion for Closed Session:

Curator President Pasley asked that the Board be given the authority to commence a closed meeting, possible closed vote, and possible closed record as follows: (11) "Specifications for competitive bidding, until either the specifications are officially approved by the public governmental body or the specifications are published for bid;" (12) "Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected;" (13) "Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment;" (14) "Records which are protected from disclosure by law;" and other matters for which a closed meeting is authorized pursuant to Section 610.021 RSMo.

Curator Callahan so moved. Curator Shannon seconded the motion. Motion carried as follows:

Curator Bracy	Yes	Curator Bradley Brown	Yes
Curator Cade	Yes	Curator Callahan	Yes
Curator Pasley	Yes	Curator Popp	Yes
Curator Rackers	Yes	Curator Shannon	Yes

The Open Session adjourned at 1:28 p.m.



Victor B. Pasley, President




Everidge Cade, Secretary




309 Young Hall • 820 Chestnut Street
Jefferson City, MO 65101
Phone: (573) 681-5087
Fax: (573) 681-5098

ACTION ITEM

TO: Members, Lincoln University Board of Curators

THROUGH: John B. Moseley, Ed.D. President 

FROM: Jeff Barlow
Vice President for Administration & Finance 

DATE: August 2, 2023

RE: Room & Board Rates

As a result of the closing of Dawson Hall, the university will have fewer rooms available on campus. Historically, LU had some rooms designated as 3-person rooms. However, we do not currently have any 3- or 4-person room rates currently approved by the board. We also have some areas that could accommodate 4-person rooms in Martin and Bennett Halls. These will only be used if residential housing staff determine they are needed.

Furthermore, as the housing needs are being addressed, the university requests that the Board grant the President authority to create and adjust room rates as may be needed to accommodate student housing needs until Dawson Hall is re-opened. The President would update the board, if additional changes are needed beyond the proposed changes below, at the next board meeting.

We are proposing to take the normal room rates for two people combined and divide by three or four for the room rates proposed below.

Tull & Bennett Triple: A 2-person room at the current rate (\$2,508.45 per semester x 2 = 5,017). Divide that by three, results in \$1,672.30 per person per semester for Tull and Bennett as the proposed 3-person rate.

Martin Hall Triple: A normal 2-person room per semester (\$2,035.95 per semester x 2 = \$4,071.90) and divided by three, resulting in \$1,357 per person per semester for the 3-person room in Martin.

Martin Hall Quad: A normal 2-person room per semester (\$2,035.95 per semester x 2 = \$4,071.90) and divided by four, resulting in \$1,017.98 per person per semester for the single quad room in Martin.


Bennett Hall Quad: A 2-person room at the current rate (\$2,508.45 per semester x 2 = 5,017). Divide that by four, results in \$1,254 per person per semester for Bennett Hall as the proposed 4-person rate.


Proposed Motion: The Board of Curators authorize the President to implement the multi-person room rates requested and further authorizes the President to create and adjust room rates as may be needed to accommodate student housing needs until Dawson Hall is re-opened.



306 Young Hall • 820 Chestnut Street
Jefferson City, MO 65101
Phone: (573) 681-5071
Fax: (573) 681-5072

TO: Members, Lincoln University Board of Curators

THROUGH: John B. Moseley, Ed.D., President 

FROM: Jeffrey M. Barlow, VP Administration and Finance 

DATE: August 2, 2023

SUBJECT: Action Item: Clarification of Nursing Course Fee Phase Increases

At the April 2022 meeting of the Board of Curators, Tuition, Fees and Room and Board Increases were approved. At that time, the university implemented course/lab fees for a variety of programs.

The nursing fees implemented included \$125 per credit hour for 100-299 nursing level courses, including those offered at Fort Leonard Wood. It was the intent to phase in the course fees to include the 300-399 level courses in the 2023-2024 academic year and the 400-499 level courses in the 2024-2025 academic year. However, the board materials did not expressly state that phased-in approach.

At this time, the university is requesting this clarification be clearly approved by the board as follows:

For the 2023-2024 academic year, the \$125 per credit hour course fee would be expanded to the 300-399 nursing level courses.


Furthermore, for the 2024-2025 academic year, the \$125 per credit hour course fee would be expanded to the 400-499 level nursing courses.

Proposed Motion: It is moved that the proposed phased-in application of the \$125 per credit hour fees for nursing courses be clarified and approved as included here.



306 Young Hall • 820 Chestnut Street
Jefferson City, MO 65101
Phone: (573) 681-5071
Fax: (573) 681-5072

TO: Members, Lincoln University Board of Curators

THROUGH: John B. Moseley, Ed.D., President 

FROM: Jeffrey M. Barlow, VP Administration and Finance 

DATE: August 2, 2023

SUBJECT: Action Item: Second Chance Prison Updated Pell

In June 2022, the Board of Curators approved a tuition rate structure that would exempt the students participating in the Second Chance Pell Program from paying certain mandatory fees. Based on revised Pell rates regarding the program, the University would like to revise the proposed rate structure as follows:

The University is recommending that the cost of the Second Chance Pell Program costs be limited to the current flat rate tuition for 12 hours per semester with no additional fees for these incarcerated individuals. Tuition will not exceed the rate of in-state undergraduate tuition as established by the Lincoln University Board of Curators.

The University estimates that the maximum Pell award for the academic year 2023-2024 will be \$7,395. The \$24 balance of Pell funds will offset books being covered by the LU budget.

	2023-2024 University Standard Fees for 24 credit hours	Second Chance Fees approved at June 2022 Meeting for 24 Credit Hours	Second Chance Proposed Fees for 2023-2024 - 24 Credit Hours
Tuition	\$7,371.00	\$6,895.00	\$7,371.00
Activity Fee	\$240.00		
Athletic Fee	\$240.00		
Tech Fee	\$350.00		
Building & Maintenance Fee	\$266.00		
Wellness Fee	\$150.00		
Course Fee (varies)	\$60.00		
Health Services fee	\$200.00		
Estimated cost for 12 hours	\$8,877.00	\$6,895.00	\$7,371.00

The University continues to seek additional external funds to support students in the Second Chance Pell Program. **At this time, we request approval of the Second Chance Program proposed costs of \$7,371 for the Fall 2023 and Spring 2024 Semester based upon a total of 24 credit hours.**


*Founded 1866: 62nd & 65th Colored Infantries
An equal opportunity institution*



Purchasing Department

1002 Chestnut Street
Jefferson City, Missouri 65101
Phone: 573.681.5418
Fax: 573.681.5420
purchasing@lincolnu.edu

Date: June 19, 2023

To: Dr. John Moseley, President 

Via: Jeff Barlow, VP Administration & Finance

From: John Fandrey, Chief Information Officer

Re: **Recommendation Upgrades to Campus Infrastructure – Updating and Upgrading IT servers and storage mechanisms**

This memo will outline the critical elements of the proposed cooperative procurement proposal.

Background:

Lincoln University received the Connecting Minority Communities Pilot Program grant from the Department of Commerce in December 2022. The purpose of this grant and the project is therein to 1. Upgrade existing classroom technology; 2. Provide technology to students; and 3. Upgrade existing campus infrastructure.

Lincoln University requested quotes to improve campus infrastructure by updating and upgrading IT servers and storage mechanisms. Through the Dell Midwest Higher Education Compact, pricing and technology upgrades were sought utilizing the pool of contracted vendors within the purchasing cooperative.

Recommendation:

The Office of Information Technology identified a vendor with the ability to provide the required services and upgrades necessary to complete the project. The vendor was identified as InfiniTech.

Cost and Funding:

The total estimated one-time cost for the project with InfiniTech is \$182,917.00. Funding will come through The Office of Sponsored Grants/Department of Commerce Connecting Minority Communities Pilot Program. If you concur with this recommendation, please forward for required approvals.



QUOTE

Number ITCQ8843

Date Apr 4, 2023

2401 Bernadette Dr, Ste 101, Columbia, MO 65203
 t. 573-234-6540 f. 573-234-6539

Sold To

Lincoln University
 John Fandrey
 204 Young Hall
 PO Box 29
 Jefferson City, MO 65102
 United States

Phone (573) 681-5406
Fax

Ship To

Lincoln University
 John Fandrey
 1002 Chestnut St.
 Jefferson City, 65101
 United States

Phone (573) 681-5406
Fax

Here is the quote you requested.

Salesperson	P.O. Number	Ship Via	Terms
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Eric Dippoliti

Line	Qty	Description	Unit Price	Ext. Price
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All products and pricing are provided under the Dell Midwest Higher Education Compact. A precompeted multi-state contract with legislative approval by the State of Missouri authorizing educational and municipal organizations. For Details see: <http://www.mhectech.org/taxonomy/term/28/dell-computers>.

All purchase orders must include: Contract Code Number 99AGZ

MHEC Discounts:

*R650 List Price \$44,811.13 Discounted 70% Off
 R750 List Price \$92,229.20 Discounted 70% Off
 PowerSwitch List Price S5224 \$33,398 Discounted 68% Off
 PowerStore List Price \$254,208 Discounted 68% Off*

Server Upgrades

1	3	PRODUCTION SERVERS PowerEdge R650 Server FRONT STORAGE - 8x2.5 Front Storage [Dell] BACKPLANE - SAS/SATA Backplane [Dell] Trusted Platform Module - Trusted Platform Module 2.0 V3 [Dell] Chassis Configuration - 2.5" Chassis with up to 8 Hard Drives (SAS/SATA), 3 PCIe Slots, 2 CPU [Dell] Processor - Intel® Xeon® Gold 5315Y 3.2G, 8C/16T, 11.2GT/s, 12M Cache, Turbo, HT (140W) DDR4-2933 [Dell] Additional Processor - Intel® Xeon® Gold 5315Y 3.2G, 8C/16T, 11.2GT/s, 12M Cache, Turbo, HT (140W) DDR4-2933 [Dell] Memory Capacity - (16) 32GB RDIMM, 3200MT/s, Dual Rank, 16Gb BASE x8 [Dell] RAID/Internal Storage Controllers - Front PERC H745 Front Load [Dell] Hard Drives - 480GB SSD SATA Read Intensive 6Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD [Dell] Power Supply - Dual, Hot-plug, Power Supply Fault Tolerant Redundant (1+1), 800W, Mixed Mode,NAF [Dell] Power Cords - (2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10	\$13,443.00	\$40,329.00
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PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE ARE COVERED BY A LIMITED ONE YEAR WARRANTY, COVERING PARTS AND LABOUR FOR HARDWARE ONLY AND ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING.

Line	Qty	Description	Unit Price	Ext. Price
		Feet (3m), Power Cord, North America [Dell] PCIe Riser - Riser Config 3, 3/4 Length, Full Height, 2 x16 Slots, SW GPU Capable [Dell] Motherboard - PowerEdge R650 Motherboard with Broadcom 5720 Dual Port 1Gb On-Board LOM [Dell] OCP 3.0 Network Adapters - Broadcom 57414 Dual Port 10/25GbE SFP28, OCP NIC 3.0 [Dell] Additional Network Cards - Broadcom 57414 Dual Port 10/25GbE SFP28 Adapter, PCIe Full Height, V2 [Dell] Boot Optimized Storage Cards - BOSS-S2 controller card + with 2 M.2 240GB (RAID 1) [Dell] Optics and Cables for Network Cards - (4) Dell Networking, Cable, SFP28 to SFP28, 25GbE, Passive Copper Twinax Direct Attach Cable, 3 Meter [Dell] Rack Rails - ReadyRails Sliding Rails Without Cable Management Arm or Strain Relief Bar [Dell] ProSupport Next Business Day Onsite Service After ProblemDiagnosis 5 Years ProSupport 7x24 Technical Support and Assistance 5 Years		
2	1	DISASTER RECOVERY SERVER PowerEdge R750 Server FRONT STORAGE - Chassis with up to 24x2.5" Drives [Dell] Trusted Platform Module - Trusted Platform Module 2.0 V3 [Dell] Processor - Intel® Xeon® Gold 5317 3G, 12C/24T, 11.2GT/s, 18M Cache, Turbo, HT (150W) DDR4-2933 [Dell] Additional Processor - Intel® Xeon® Gold 5317 3G, 12C/24T, 11.2GT/s, 18M Cache, Turbo, HT (150W) DDR4-2933 [Dell] Processor Thermal Configuration - Heatsink for 2 CPU configuration (CPU less than 165W) [Dell] Memory Capacity - (32) 32GB RDIMM, 3200MT/s, Dual Rank, 16Gb BASE x8 [Dell] RAID Configuration - C4, RAID 5 for 3 or more HDDs or SSDs (Matching Type/Speed/Capacity) [Dell] RAID/Internal Storage Controllers - Front PERC H755 Rear Load (for 2.5" x24 SAS/SATA chassis) [Dell] Hard Drives - (16) 2.4TB 10K RPM SAS ISE 12Gbps 512e 2.5in Hot-plug Hard Drive [Dell] Power Supply - Dual, Hot-Plug, Fully Redundant Power Supply (1+1), 1400W, Mixed Mode [Dell] Power Cords - (2) NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America [Dell] OCP 3.0 Network Adapters - Broadcom 57504 Quad Port 10/25GbE,SFP28, OCP NIC 3.0 [Dell] Additional Network Cards - Broadcom 57454 Quad Port 10GbE BASE-T Adapter, PCIe Full Height [Dell] Boot Optimized Storage Cards - BOSS-S2 controller card + with 2 M.2 240GB (RAID 1) [Dell] Optics and Cables for Network Cards - (4) Dell Networking, Cable, SFP+ to SFP+, 10GbE, Copper Twinax Direct Attach Cable, 3 Meter [Dell] Rack Rails - ReadyRails™ Sliding Rails Without Cable Management Arm [Dell] ProSupport Next Business Day Onsite Service After ProblemDiagnosis 5 Years ProSupport 7x24 Technical Support and Assistance 5 Years	\$27,668.00	\$27,668.00
3	2	PowerSwitch S5224-ON: Dell EMC Networking S5224F-ON Dell EMC S5224F-ON Switch, 24x 25GbE SFP28, 4x 100GbE QSFP28 ports, IO to PSU air, 2x PSU System Documentation - S52XX User Manual [Dell]	\$10,687.00	\$21,374.00

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Line	Qty	Description	Unit Price	Ext. Price
		Operating System - OS10 Enterprise, S5224F-ON [Dell] 25/40/100G Cables with Embedded Optics - Dell Networking Cable, 100GbE, QSFP28 to QSFP28, Passive Copper Direct Attach, 0.5 Meter [Dell] SFP+ 10GbE and SFP28 25GbE Direct Attach Cables - (2) Dell Networking Cable, SFP+ 10GbE Active Direct Attach Cable,5 Meter [Dell] Power Cords - Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13, Qty 2 [Dell] Power Cords - Power Cord, 125V, 15A, 10 Feet, NEMA 5-15/C13, Qty 2 [Dell] Hardware Support Services - 5 Years ProSupport with Next Business Day Onsite Service [Dell] Dell Services - OS10 Software Support [Dell]		
VMware Datastore				
4	1	Powerstore 500T Custom Configured Solution Please see excel sheet labeled "Lincoln University Powerstore 500T Full Component List"	\$81,346.00	\$81,346.00
5	1	Installation, setup, and migration: - 4 Servers - 2 Switches Configuration and Migration: - 1 Storage Arrays - See SOW attachment for detailed breakdown	\$12,200.00	\$12,200.00

SubTotal	\$182,917.00
Tax	\$0.00
Shipping	\$0.00
Total	\$182,917.00

Please contact me if I can be of further assistance.


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Purchasing Department

1002 Chestnut Street
Jefferson City, Missouri 65101
Phone: 573.681.5418
Fax: 573.681.5420
purchasing@lincolnu.edu

Date: June 19, 2023

To: Dr. John Moseley, President 

Via: Jeff Barlow, VP Administration & Finance

From: John Fandrey, Chief Information Officer

Re: **Recommendation Upgrades to Campus Infrastructure – Installing Battery Backups to ensure the continuity of IT services**

This memo will outline the critical elements of the proposed cooperative procurement proposal.

Background:

Lincoln University received the Connecting Minority Communities Pilot Program grant from the Department of Commerce in December 2022. The purpose of this grant and the project is therein to 1. Upgrade existing classroom technology; 2. Provide technology to students; and 3. Upgrade existing campus infrastructure.

Lincoln University requested quotes to improve campus infrastructure by installing battery backups to ensure the continuity of IT services. Through the Dell Midwest Higher Education Compact, pricing and technology upgrades were sought utilizing the pool of contracted vendors within the purchasing cooperative.

Recommendation:

The Office of Information Technology identified a vendor with the ability to provide the required services and upgrades necessary to complete the project. The vendor was identified as InfiniTech.

Cost and Funding:

The total estimated one-time cost for the project with InfiniTech is \$160,089.00. Funding will come through The Office of Sponsored Grants/Department of Commerce Connecting Minority Communities Pilot Program. If you concur with this recommendation, please forward for required approvals.



QUOTE

Number ITCQ8830

Date Mar 30, 2023

2401 Bernadette Dr, Ste 101, Columbia, MO 65203
 t. 573-234-6540 f. 573-234-6539

Sold To

Lincoln University
 John Fandrey
 204 Young Hall
 PO Box 29
 Jefferson City, MO 65102
 United States

Phone (573) 681-5406
Fax

Ship To

Lincoln University
 John Fandrey
 1002 Chestnut St.
 Jefferson City, 65101
 United States

Phone (573) 681-5406
Fax

Here is the quote you requested.

Salesperson	P.O. Number	Ship Via	Terms
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Eric Dippoliti

Line	Qty	Description	Unit Price	Ext. Price
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All products and pricing are provided under the Dell Midwest Higher Education Compact. A precompeted multi-state contract with legislative approval by the State of Missouri authorizing educational and municipal organizations. For Details see: <http://www.mhectechnology.com/taxonomy/term/28/dell-computers>.

All purchase orders must include: Contract Code Number 99AGZ

1	1	CS-Lincoln University-SMT3000C-APC Smart-UPS 3000VA LCD 120V with SmartConnect	\$1,574.00	\$1,574.00
2	25	CS-Lincoln University-SMT1500RM2UC-Smart-UPS, Line Interactive, 1500VA, Rackmount 2U, 120V, 6x NEMA 5-15R outlets, Smart	\$903.00	\$22,575.00
3	17	CS-Lincoln University-SMT2200RM2UC-Smart-UPS, Line Interactive, 2200VA, Rackmount 2U, 120V, 6x NEMA 5-15R+2x NEMA 5-20R	\$1,501.00	\$25,517.00
4	15	CS-Lincoln University-SMTL1500RM3UCNC-APC Smart-UPS Lithium-ion 1500VA Short Depth 120V Network Card	\$2,307.00	\$34,605.00
5	1	CS-Lincoln University-SRT8KXLTUS-APC Smart-UPS SRT 8000VA 208V TAA	\$7,452.00	\$7,452.00
6	6	CS-Lincoln University-SCL500RM1UNC-APC Smart-UPS Li-Ion, Short Depth 500VA, 120V with Network Management Card	\$879.00	\$5,274.00
7	43	CS-Lincoln University-AP9640-UPS Network Management Card 3 with PowerChute Network Shutdown	\$338.00	\$14,534.00
8	4	CS-Lincoln University-AP9566-Basic Rack 1U - Power distribution strip - Rack-mountable - AC 208 V - 12 x power IEC 320 E	\$166.00	\$664.00
9	1	Shipping	\$3,014.00	\$3,014.00
10	1	Installation: Includes mounting and cabling UPS units and migrating power connections from the existing switches to the new UPS units. Pending walkthrough	\$44,880.00	\$44,880.00

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Line	Qty	Description	Unit Price	Ext. Price
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SubTotal	\$160,089.00
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Tax	\$0.00
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Total	\$160,089.00
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Shipping not included. Actual shipping rates will be added to invoice.

Please contact me if I can be of further assistance.


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MEMORANDUM

July 5, 2023

To: Dr. John B. Moseley, President
Lincoln University

Through: Dr. Stevie Lawrence II, Vice President and Provost
Office of Academic Affairs 

Through: Dr. Douglas D. Lavergne, Dean 
College of Agriculture, Environmental and Human Sciences

Through: Dr. John Yang, Associate Director
Cooperative Research

From: Dr. Sean Zeiger, Assistant Professor of Hydrology
Cooperative Research

RE: Contract – Cooperative Research – sole source provider software purchase

Attached please find the contract with LI-COR, Inc. This company is the sole source provider of equipment, peripherals, and supplies needed for direct measurement of greenhouse gas emissions from plants and soil in an extramurally funded research project.

Please review the attached documents and sign if you approve the purchase. Please route the document to President Moseley for his approval and signature.

Thank you for your consideration in this matter.

LINCOLN

LETTER OF JUSTIFICATION
(FOR NONCOMPETITIVE PURCHASES OVER \$25,000)
Submit completed form to Lincoln University Purchasing Department
For questions, contact Purchasing (5415)

Date: 05-10-23

Requestor: Sean J. Zeiger

(Requestor must be an expert in the respective field and be able to defend this justification)

Department: Cooperative Research

Account Number:

Colleague Requisition Number:

Requested Sole Source purchasing action with:

Company Name: LI-COR, Inc.

Contact Name: Erik Johnson

Address: 4647 Superior St

City, State, Zip Lincoln, NE 68504 USA

Telephone: 402-467-3576

Email: envsales@licor.com

Description of product or service:

(Describe the full scope of work contemplated, including all items required to complete the system, installation, and maintenance, as applicable. Attach additional Word or PDF files as needed.)

Please see attached "Zeiger,S_Description and Rationale_05-10-2023".

Estimated Cost: \$400,000

Is the requested company the **manufacturer**?

Yes

No

Does the manufacturer sell through **distributors**?

Yes

No

LINCOLN

A specific contractor is the **only source** of the required item because (check all that apply):

- The required items are **proprietary to the company**.
- A **specific item** is needed.
 - to be compatible or interchangeable with existing hardware/software
 - as spare or replacement hardware
 - for the repair or modification of existing hardware
 - for technical evaluation or test
- It is **not possible to obtain competition** (only one source can meet the requirements).
- There is a **substantial technical risk** in contracting with any other contractor.



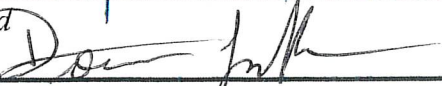
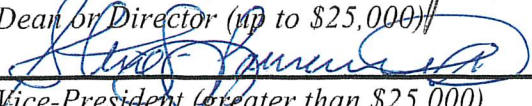
RATIONALE:

Explain why the recommended company is the only company who can perform the requirement. (NOTE: this is not justifying or selecting the best source; that is done competitively. You MUST justify there is only ONE source.) It is important to sufficiently address the major reason for conducting a noncompetitive procurement, avoiding peripheral issues which detract from the main reason and reduce the credibility of the justification. The rationale must be clear and convincing, avoiding generalities and unsupported conclusions. Use additional sheets if necessary.

LI-COR is a sole source of a combination of equipment, peripherals, and supplies needed for direct measurement of greenhouse gas emissions from plants and soil in this extramurally funded research project. These equipment, peripherals, and supplies are only manufactured and distributed solely by LI-COR, Inc. Without these LI-COR devices working together as a network of monitoring equipment, we cannot collect the data needed for our research experiments.

ACKNOWLEDGEMENT AND SIGNATURES

- I am aware of the University's requirements for competitive bidding for purchases over \$25,000.00 and the criteria for justification for single feasible source/sole source purchasing. I have gathered the required technical information and have made a concerted effort to review comparable/equal equipment (e.g. market research). I have attached the pertinent documentation showing what market research was conducted to preclude other items from consideration.

Sean J. Zeiger	Sean Zeiger		05-10-23
Requestor			Date 6/26/23
Department Head			Date 07/19/23
Dean or Director (up to \$25,000)			Date
Vice-President (greater than \$25,000)			Date