### **Academic Resources**

The Academic Routine Committee website: http://www.lincolnu.edu/web/academic-routine -committee/academic-routine-committee

Contact these offices for the services and assistance listed below:

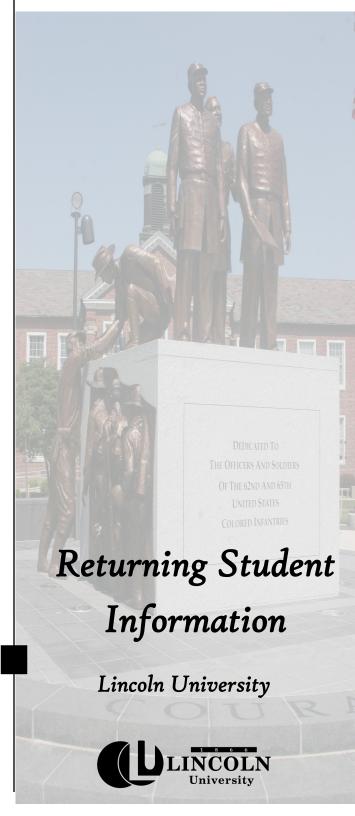
- 1. The Center for the First-Year Experience (CFYE) offering advisement to un-decided majors and transfer students, with less than 30 hours. Also coordinates Learning Communities, the Lincoln Educational Access Program (LEAP) and University Seminar (GE 101).
- 2. **Default Management Counseling** offering loan counseling to all students, particularly first-time borrowers. Contact CYFE.
- 3. **Fresh Start** offering special programming for students who return after being suspended or on academic probation. Contact CYFE.
- 4. **The Center for Academic Enrichment**—offering professional tutoring services in the areas of writing and mathematics.
- 5. **The Success Connection** consists of retired faculty, staff, and alumni who offer mentoring and tutoring services free of charge. Contact Office of Student Affairs.
- 6. **Student Support Services** provides tutoring, academic, and financial workshops to assist students in their transition to college.

# **Frequently Dialed Phone Numbers**

Office/Department	<u>Number</u>
Academic Affairs	(573) 681-5074
Admissions	(573) 681-5599
MOODLE Helpdesk	(573) 681-5777
Cashiers	(573) 681-5054 or 5055
Center for First-Year Experience (CFYE)	(573) 681-5015
Center for Academic Enrichment	(573) 681-5968
Counseling and Career Services	(573) 681-5162
Disability Services/ADA Coordinator	(573) 681-5167
Financial Aid	(573) 681-6156
Lincoln University Bookstore	(573) 681-5277
Student Accounts	(573) 681-5902
Student Health Center	(573) 681-5476
Office of Student Affairs	(573) 681-5128
Records	(573) 681-5033
Residential Life	(573) 681-5478
Student Accounts	(573) 681-5902
Student Activities Office	(573) 681-5266
Student Health Center	(573) 681-5476
Student Support Services	(573) 681-5974

Academic Routine Committee
Lincoln University
820 Chestnut Street
116 Stamper Hall
Jefferson City, MO 65101
Phone: 573.681.5247

Fax: 573.681.5106



## **Returning Student Checklist**

This checklist has been provided to help ease your transition back into the university and to ensure that you have completed all the necessary processes for re-enrollment. Please make sure you have completed and checked off the following items upon returning to Lincoln University. We look forward to seeing you again and wish you well in your academic endeavors.

#### Admissions Office B-7 YH

Phone: (573) 681-5022 or 681-5023 or Toll Free at 1-800-521-5052

If you have not been enrolled at LU for one or more semesters.

# Records Office B-4 YH

Phone: (573) 681-5033

Visit the Records Office to ensure there are no academic restrictions on your account preventing you from returning.

Determine your academic status and necessary requirements for continued probation.

### Student Financial Aid 103 YH

Phone: (573) 681-6156

Complete your FASFA no later than March 15 of each year.

Determine if you have been selected for verification. If so, complete the verification form and provide copies of your (and your parent's, if you are a dependent student) tax transcript to the Department of Student Financial Aid.

If you have been suspended, have less than a 2.0 cumulative GPA or have not been meeting satisfactory academic progress, you will need to file a Financial Aid Satisfactory Academic Progress (SAP) appeal. This appeal is separate from an appeal filed through the Academic Routine Committee.

Accept/Reject your financial aid award via WebAdvisor. If you have any questions about completing this form or any other form, please refer to the Financial Aid website or contact the Department of Student Financial Aid. The web address is:

http://www.lincolnu.edu/web/financial-aid/financial-aid



#### Student Accounts 105-R YH

Phone: (573) 681-5902

Be sure to visit the Student Accounts Office to ensure you do not have any impending restrictions on your account that would prevent you from registering.



Complete a promissory note if necessary and determine if you will need and/or be eligible for a book youcher.

Contact Student Accounts for further information on the following:

- -Disbursements of refund checks
- -Tuition Management
- -Financial arrangements for your University bill
- -Schedule of Basic Fees
- -Third Party Billing

Visit us on the website at: http://www.lincolnu.edu/web/studentaccounts/student-accounts