



**LINCOLN UNIVERSITY
PURCHASING DEPARTMENT
REQUEST FOR QUOTATION (RFQ)**

AMENDMENT 001

RFQ NO.: Q22-1209
TITLE: Janitorial Services
ISSUE DATE: August 25, 2021

REQ NO.: N/A
BUYER: Michael Rothermich
PHONE NO.: (573) 681-5417
E-MAIL: rothermichm@lincolnu.edu

TARGET DATE AND TIME: September 10, 2021 AT 2:00 P.M. CENTRAL TIME

MAILING INSTRUCTIONS: Print or type **RFQ Number** and **Return Target Date** on the lower left hand corner of the envelope or package. Quotations should be in the Lincoln University Purchasing Department (1002 Chestnut St, Room 101) by the target date and time.

RETURN BID TO: (mail or courier service) **LINCOLN UNIVERSITY**
1002 CHESTNUT ST
SHIPPING & RECEIVING BLDG
JEFFERSON CITY MO 65101

(E-mail) rothermichm@lincolnu.edu

CONTRACT PERIOD: Contract will be effective from Date of Award through June 30, 2022. The University shall have the right, at its sole option, to renew the contract for four (4) additional one year periods, or any portion thereof. In the event the University exercises such right, all terms, conditions, provisions of the contract, including prices, shall remain the same and apply during the renewal period.

The bidder hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions Request for Quotation (Dated 04-23-2010). The bidder further agrees that the language of this RFQ shall govern in the event of a conflict with his/her bid. The bidder further agrees that upon receipt of an authorized purchase order from Lincoln University or when this RFQ is countersigned by an authorized official of Lincoln University, a binding contract shall exist between the bidder and Lincoln University.

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE		DATE
PRINTED NAME		TITLE
DOING BUSINESS AS (DBA) NAME		LEGAL NAME OF ENTITY/INDIVIDUAL FILED WITH IRS FOR THIS TAX ID #
MAILING ADDRESS		IRS FORM 1099 MAILING ADDRESS
CITY, STATE, ZIP CODE		CITY, STATE, ZIP CODE
VENDOR NO. (IF KNOWN)	TAXPAYER ID NUMBER (TIN)	TAXPAYER ID (TIN) TYPE (CHECK ONE) <input type="checkbox"/> FEIN or <input type="checkbox"/> SSN
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE) <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other		
CONTACT PERSON		E-MAIL ADDRESS
PHONE NUMBER		FAX NUMBER

NOTICE OF AWARD (LINCOLN UNIVERSITY ONLY)

ACCEPTED BY LINCOLN UNIVERSITY AS FOLLOWS:		
CONTRACT NO.		CONTRACT PERIOD
BUYER	DATE	PURCHASING DIRECTOR

AMENDMENT NO: 001 Q22-1209

Janitorial Services

RFQ B22-1209 IS HEREBY AMENDED WITH THE FOLLOWING REVISIONS AND ADDITIONS:

1. PG. 8, General Requirements, ADDITIONAL INFORMATION
 - a. The service location located at 194 Eastlawn Ave Suite D, St. Robert, MO 65584, is a NEW facility for Lincoln University. NO previous information regarding cost, personal numbers or renewals are available.