

**MEMORANDUM OF UNDERSTANDING
LINCOLN UNIVERSITY AND LINN STATE TECHNICAL COLLEGE**

Lincoln University (LU) agrees to offer an earth science course and lab for students enrolled in the Physical Therapy Assistant Program at Linn State Technical College (LSTC). The course will be taught on the campus of Lincoln University during the 2004 spring semester and will be scheduled as follows:

PHY 103	Earth Science Lecture (3 credits)	4:00-5:15 pm Tuesday/Thursday
PHY 104L	Earth Science Lab (1 credit)	4:00-6:00 pm Wednesday

Lincoln University will provide the following:

1. Offer the above course during the 2004 spring semester.
2. Send Applications for Admission and enrollment cards for the students to a designated LSTC representative, Janet Basnett, c/o PTA Program, Capitol Region Medical Center, P. O. Box 1128, Jefferson City, MO 65102.
3. Send an invoice to LSTC for payment of fees after the enrollment period has ended.
4. Enter the final grade for each student on a Lincoln University transcript. Upon request by the student, the transcript will be sent to the appropriate office at LSTC. A fee of \$3.00 per student will be invoiced to LSTC for an official transcript.

Linn State Technical College will provide the following:

1. The names, addresses, telephone numbers, and social security numbers of all students who will enroll in the spring class at LU to Lynnea Ling, Director of Continuing Education, Lincoln University, 820 Chestnut St., Jefferson City, MO 65101.
2. Within ten (10) working days after receipt of the invoice for student fees and transcript fees, remit payment to LU. The fees will include tuition charged at \$129.80 per credit hour, a \$30.00 lab fee, and a \$3.00 transcript fee for each student. (The activity, application, and maintenance fees will be waived). LSTC will only be billed for financial aid students. All other students will pay LU directly.
3. Advise the students that they will be responsible for the purchase of any textbooks or related materials for the course.



Dr. David B. Henson, President
Lincoln University



Dr. Donald Claycomb, President
Linn State Technical College

11/24/03

Date

10-31-03

Date



LINCOLN UNIVERSITY

820 Chestnut St.
Jefferson City, MO 65102-0029

Office of the President

Phone: (573) 681-5042
FAX: (573) 681-6074

RECEIVED

JUL 1 - '97

June 26, 1997

Dr. Ellen Velie
One Technology Drive
Linn State Technical College
Linn, Missouri 65051

Dear Dr. Velie:

Under the existing policy, a student seeking a baccalaureate degree from Lincoln University can only transfer a maximum of 64 hours of lower division course work from a two year institution. Considering that we are seeking to assist members of the current faculty of Linn State Technical College (LSTC) in obtaining baccalaureate degrees by the year 2000, I am authorizing a waiver of our policy for those teachers at LSTC who wish to earn their degrees at Lincoln University.

Under the waiver, those individuals will be allowed to transfer a maximum of 70 lower division credit hours to be counted towards graduation at Lincoln University.

Dr. Joe L. Simmons, Dean of Graduate and Adult Studies, will be able to identify by name and social security number, all students to whom this waiver need to apply. As the Dean, I am authorizing him to implement the waiver as deemed appropriate for the LSTC faculty.

We look forward to continue working with LSTC in this collaborative relationship which we are certain will be a benefit to both institutions.

Sincerely,

Donald L. Mullett
Interim President

DLM/lls

cc: Nathan Cook
Joe L. Simmons