

Lincoln University Board of Curators

November 11, 2021

OPEN SESSION - Part I

1. Call To Order:

The Lincoln University Board of Curators Open Session was officially called to order by Board President Victor B. Pasley at 9:00 a.m., on Thursday, November 11, 2021, in the Board Room, 201 Young Hall, on the Lincoln University campus, Jefferson City, Missouri.

1. A. Roll Call: Curators present were: Vernon V. Bracy, Stacia R. Bradley Brown, Everidge Cade, Richard G. Callahan, Frank J. Logan, Sr., Victor B. Pasley, Richard R. Popp, and Terry Rackers. Rose Ann Ortmeyer recorded the minutes.

2. Motion for Closed Session:

Curator President Pasley asked that the Board be given the authority to commence a closed meeting, possible closed vote, and possible closed record as follows: (1) "Legal actions, causes of action or litigation involving a public governmental body;" (2) "Leasing, purchase or sale of real estate by a public governmental body;" (6) "Scholastic probation, expulsion, or graduation of identifiable individuals;" (13) "Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment;" (14) "Records which are protected from disclosure by law;" and other matters for which a closed meeting is authorized pursuant to Section 610.021 RSMo.

Curator Callahan so moved. Curator Cade seconded the motion. Motion carried as follows:

Curator Bracy	Yes	Curator Bradley Brown	Yes
Curator Cade	Yes	Curator Callahan	Yes
Curator Logan	Yes	Curator Pasley	Yes
Curator Popp	Yes	Curator Rackers	Yes

Part 1 of the Open Session of the Lincoln University Board of Curators recessed at 9:02 a.m.

  
Victor B. Pasley, President

  
Richard G. Callahan, Secretary

## Lincoln University Board of Curators

November 11, 2021

### OPEN SESSION - Part II

#### 1. Call To Order:

Part II of the Lincoln University Board of Curators Open Session was officially called to order by Board President Victor B. Pasley at 10:55 a.m., on Thursday, November 11, 2021, in the Board Room, 201 Young Hall, on the Lincoln University campus, Jefferson City, Missouri.

1. A. Roll Call: Curators present were: Vernon V. Bracy, Stacia R. Bradley Brown, Everidge Cade, Richard G. Callahan, Frank J. Logan, Sr., Victor B. Pasley, Richard R. Popp, and Terry Rackers. Rose Ann Ortmeyer recorded the minutes.

#### 2. Approval of the Open Session Agenda (Enclosure 1):

Curator Popp moved for approval of the Revised Open Session Agenda as distributed. Curator Cade seconded the motion. Motion carried.

#### 3. Approval of the September 9, 2021, September 28, 2021, and October 19, 2021 Open Session Minutes (Enclosure 2):

Curator Rackers moved for approval of the September 9, 2021, September 28, 2021, and October 19, 2021 Open Session Minutes. Curator Callahan seconded the motion. Motion carried.

#### 4. Report from the President of the Lincoln University Board of Curators - Victor B. Pasley:

##### 4. A. Recommendation from the Executive Committee - Memorandum of Understanding (MOU) between the Lincoln University Board of Curators and the 62<sup>nd</sup> and 65<sup>th</sup> Regiments Legacy Foundation, Inc. (Enclosure 3):

Board President Pasley reported that the Executive Committee of the Lincoln University Board of Curators met on Thursday, October 7, 2021. The Committee approved the attached Memorandum of Understanding (MOU) between the Lincoln University Board of Curators and the 62<sup>nd</sup> & 65<sup>th</sup> Regiments Legacy Foundation, Inc. Curator Callahan moved for approval of the Memorandum of Understanding. Curator Cade seconded the motion. Motion carried. Curator Logan voted "no" on the motion.

4. B. Appointment of a Nominating Committee: Board President Pasley appointed Curator Richard Popp as chair of the Nominating Committee. Curators Stacia Bradley Brown, Everidge Cade, and Terry Rackers were asked to serve as members. The purpose of the Nominating Committee is to choose a slate of officers to be elected at the first meeting of the 2022 calendar year.

5. Report from the Office of the Interim President - Dr. John B. Moseley:

Interim President John B. Moseley gave a brief report on recent activities. Dr. Moseley thanked Cheryl Jones for her service as Administrative Assistant in the Office of the President. Cheryl recently retired. He also recognized Misty Nunn for her service as Director of the Office of Marketing and University Relations. Misty will be working for the Missouri Department of Higher Education and Workforce Development. The report was for the Board's information only and required no action.

5. A. Rules and Regulations Policy 8.05.1 - Job Description Policy (Enclosure 5):

Dr. John Moseley, Interim President, presented the recommendation to modify section 8.05.1 of the Lincoln University Rules and Regulations concerning Job Description Policy - essential functions and estimated percent of time for each duty "as requested or as needed." Curator Popp moved for approval of the recommendation as presented. Curator Cade seconded the motion. Motion carried.

5. B. Progress Report from the Faculty Senate - Dr. Matthew McGraw, Chair: Dr. Matthew McGraw, Chair of the Faculty Senate, gave a brief report from the Faculty Senate. The report from the Faculty Senate was for the Board's information only and required no action.

5. C. Progress Report from the Staff Council - Mr. Edgar Castro-Corona, Chair: Mr. Edgar Castro-Corona, Chair of the Staff Council, gave a brief report from the Staff Council. The report was for the Board's information only and required no action.

**ACTION ITEMS**

Academic/Student Affairs Committee - Curator Stacia Bradley Brown

6. A. Proposed Change to Rules and Regulations Section 5.34 -  
On-Campus Housing Policy (Enclosure 6):

Ms. Zakiya Brown, Dean of Student Success, reviewed the proposed change to the Rules and Regulations Section 5.34 concerning On-Campus Housing Policy. Curator Bradley Brown moved for approval of the attached Policy change. Curator Rackers seconded the motion. Motion carried.

Budget and Finance Committee - Curator Richard Popp

6. B. RFP B22-1208 Purchase of Inductively Coupled Plasma - Mass  
Spectrometer (ICP-MS):

Ms. Sandy Koetting, Vice President for Administration and Finance, reviewed the recommendation to purchase an Inductively Coupled Plasma - Mass Spectrometer (ICP-MS) from Shimadzu for \$178,130.59. Funding to support the purchase is from the National Institute of Food and Agriculture (NIFA). Curator Popp moved for approval of the recommendation. Curator Cade seconded the motion. Motion carried.

**INFORMATIONAL ITEMS**

7. A-I. Informational Reports (Enclosures 7-15)

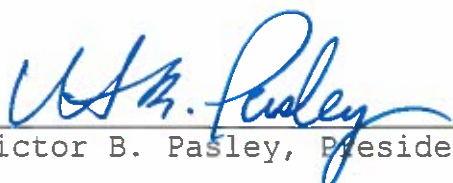
The reports from the Areas were for the Board's information only and required no action.

8. Other Business:

There was no Other Business for discussion in the Open Session


9. Motion for Adjournment:


Curator Callahan moved for adjournment of the Open Session of the Lincoln University Board of Curators. Curator Cade seconded the motion. Motion carried. The Open Session adjourned at 12:15 p.m.

  
Victor B. Pasley, President

  
Richard G. Callahan, Secretary

TO: Board of Curators

THRU: Dr. John B. Moseley, Interim President 

FROM: Zakiya Brown, Dean of Student Success 

DATE: October 26, 2021

RE: Action Item – Proposed change to Rules & Regulations Section 5.34

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**Overview:** The Division of Student Affairs requests a revision to the Lincoln University Rules and Regulations regarding the on-campus housing policy (Chapter V: Section 5.34, pp. V-7 & V-8). The proposal is for adding clarifying language to the on-campus housing policy related to graduating seniors and students with less than twelve (12) credit hours for the 16-week semester but are enrolled full-time for the first or second 8-week terms collectively.

### **Current Policy:**

#### 5.34 On-Campus Housing Policy

The educational value of campus residence living has long been established. To this effect, the area of Student Affairs administers an on-campus housing policy. Following are the rules and regulations of this policy:

1. All entering unmarried freshmen under twenty-one years of age, officially registered for twelve or more academic hours and whose primary domicile is beyond a sixty-mile radius of the university, are required to reside in the campus residence halls for four consecutive semesters.
2. Room and board are mutually inclusive components of on-campus residency.
3. All unmarried international students under the age of twenty-one are required to reside on campus for four consecutive semesters. Room and board are mutually inclusive components of their contracts.
4. Students who desire an exemption from this policy must file a written request to the Residential Life Appeals Board.
5. Veterans of the U.S. Armed Forces are exempted from this policy.
6. Transfer students under twenty-one years of age with verification that they resided for a minimum of two semesters in on-campus housing at another institution are exempted from this policy.

7. All unmarried transfer students under twenty-one years of age, whose primary domicile is beyond a sixty-mile radius of the university, who have lived in on-campus housing for less than two semesters are required to live on campus for the remainder of the four semester duration; e.g., students who lived on campus at another institution for one semester are required to live for three semesters in a Lincoln University residence hall.
8. Students whose twenty-first birthday occurs while living in a residence hall are required to remain in the residence hall until the end of that semester. At that time, the Buy-out Policy may apply. (See section 4.34.1.)
9. In the event rooms on campus are not available to accommodate all students affected by the On-Campus Housing Policy, a waiting list will be maintained. Those students on the waiting list will be furnished with a list of off-campus realtors. Those students will be responsible for their own housing that semester. In the event that the lease for off-campus housing is a twelve-month lease, students will be expected to fulfill the requirements of Lincoln University and spend two concurrent semesters on campus. Students on the waiting list will be notified the following semester when space is available for them to move on campus.
10. Each student living off campus, due to unavailable space, must report to the Office of Student Life with their current address and phone number. These students will be notified by mail of their room assignment on campus for the following semester/year.

Notification of housing assignments will be sent to students' local addresses prior to the end of the spring semester of the initial year at the university. Registration for the next academic year will automatically include room and board costs.

Notwithstanding the university's strong commitment to the student development philosophy, the official residence hall contract explicitly states the mutual rights and responsibilities of the university and its residential students. In the spirit and intent of the University Oath, it is the position of the university that on-campus living is a privilege, not an obligation, for students. Consequently, the university reserves the exclusive right to negotiate and/or terminate contractual arrangements between its students at any time it deems appropriate.

### **Proposal:**

1. Graduating seniors needing less than twelve (12) academic hours may reside on campus with verification from their academic advisor. Verification must be submitted through the Residence Life Review Board.
2. When officially registered for twelve (12) or more academic hours per semester, students may reside on campus, which includes a combination of 16-week and both 8-week terms.
3. Changing the name of the 'Residence Life Appeal Board' to the 'Residence Life Review Committee.'

### Rationale:

1. Some graduating seniors only need a few classes in either the fall or spring semester but are not financially able to reside off-campus locally.
  - a. Adding the clarifying language includes said students and offers an opportunity to eliminate creating any undue financial hardship.
  - b. Additionally, like education majors, some students only need a few credit hours in the fall semester during student teaching in the spring.
2. Students officially registered for twelve (12) academic hours, including the 16-week semester and the first or second 8-week terms.
  - a. Students who register for classes a week before the semester begins are often left with few class options. This is significant for new first-time students and returning students who are late. Including the three (3) terms collectively will allow students to reside on campus, as long as their total enrollment calculates to full-time status (12 credit hours).
  - b. The current policy only makes this distinction for new first-time students and not all students. The included language, or modified language, will include all students, regardless of classification.
3. Changing the 'Residence Life Appeal Board' to the 'Residence Life Review Committee' will broaden the scope of the unique cases presented for consideration.
  - a. The language of an "appeal board" suggests that there has been a violation of university policy providing cause for an appeal of a student's housing situation. Broadening the panel's scope to a "review committee" allows for a review of all unique cases, including those of a positive nature.

### Proposed Amended Policy:

#### 5.34 On-Campus Housing Policy

The educational value of campus residence living has long been established. To this effect, the area of Student Affairs administers an on-campus housing policy. Following are the rules and regulations of this policy:

1. All entering unmarried freshmen under twenty-one years of age, officially registered for twelve or more academic hours (**inclusive of the 16-week and both 8-week terms**) and whose primary domicile is beyond a sixty-mile radius of the university, are required to reside in the campus residence halls for four consecutive semesters.
2. **Graduating seniors needing less than twelve (12) academic hours may reside on campus with verification from their academic advisor. Verification must be submitted through the Residence Life Review Board.**
3. Room and board are mutually inclusive components of on-campus residency.

4. All unmarried international students under the age of twenty-one are required to reside on campus for four consecutive semesters. Room and board are mutually inclusive components of their contracts.
5. Students who desire an exemption from this policy must file a written request to the Residential Life Review Committee ~~Appeals Board~~.
6. Veterans of the U.S. Armed Forces are exempted from this policy.
7. Transfer students under twenty-one years of age with verification that they resided for a minimum of two semesters in on-campus housing at another institution are exempted from this policy.
8. All unmarried transfer students under twenty-one years of age, whose primary domicile is beyond a sixty-mile radius of the university, who have lived in on-campus housing for less than two semesters are required to live on campus for the remainder of the four semester duration; e.g., students who lived on campus at another institution for one semester are required to live for three semesters in a Lincoln University residence hall.
9. Students whose twenty-first birthday occurs while living in a residence hall are required to remain in the residence hall until the end of that semester. At that time, the Buy-out Policy may apply. (See section 4.34.1.)
10. In the event rooms on campus are not available to accommodate all students affected by the On-Campus Housing Policy, a waiting list will be maintained. Those students on the waiting list will be furnished with a list of off-campus realtors. Those students will be responsible for their own housing that semester. In the event that the lease for off-campus housing is a twelve-month lease, students will be expected to fulfill the requirements of Lincoln University and spend two concurrent semesters on campus. Students on the waiting list will be notified the following semester when space is available for them to move on campus.
11. Each student living off campus, due to unavailable space, must report to the Office of Student Life with their current address and phone number. These students will be notified by mail of their room assignment on campus for the following semester/year.

Notification of housing assignments will be sent to students' local addresses prior to the end of the spring semester of the initial year at the university. Registration for the next academic year will automatically include room and board costs.

Notwithstanding the university's strong commitment to the student development philosophy, the official residence hall contract explicitly states the mutual rights and responsibilities of the university and its residential students. In the spirit and intent of the University Oath, it is the position of the university that on-campus living is a privilege, not an obligation, for students. Consequently, the





## Office of the Dean of Students

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university reserves the exclusive right to negotiate and/or terminate contractual arrangements between its students at any time it deems appropriate.