**LINCOLN UNIVERSITY**

**PURCHASING DEPARTMENT**

**REQUEST FOR PROPOSAL (RFP)**

**AMENDMENT 001**

**RFP NO.: B21-1198 REQ NO.:**

**TITLE: Hemp Analyzer BUYER: Allison McGonigal**

**ISSUE DATE: October 29, 2020 PHONE NO.: (573) 681-5033**

**E-MAIL:** [**McGonigalA@lincolnu.edu**](mailto:McGonigalA@lincolnu.edu)

**RETURN PROPOSAL NO LATER THAN: November 10, 2020 AT 2 P.M. CENTRAL TIME**

**MAILING INSTRUCTIONS:** Print or type **RFP Number** and **Return Due Date** on the lower left-hand corner of the envelope or package. Delivered sealed proposals must be in the Lincoln University Purchasing Department (1002 Chestnut St, Room 101) by the return date and time.

**RETURN PROPOSAL TO: LINCOLN UNIVERSITY**

**1002 CHESTNUT ST**

**SHIPPING & RECEIVING BLDG**

**JEFFERSON CITY MO 65101**

**CONTRACT PERIOD: N/A**

The offeror hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions Request for Proposal (Revised 04/23/2010). The offeror further agrees that the language of this RFP shall govern in the event of a conflict with his/her proposal. The offeror further agrees that upon receipt of an authorized purchase order from Lincoln University or when this RFP is countersigned by an authorized official of Lincoln University, a binding contract shall exist between the offeror and Lincoln University.

**SIGNATURE REQUIRED**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **AUTHORIZED SIGNATURE** | | **DATE** | | |
| **PRINTED NAME** | | **TITLE** | | |
| **DOING BUSINESS AS (DBA) NAME** | | **LEGAL NAME OF ENTITY/INDIVIDUAL FILED WITH IRS FOR THIS TAX ID #** | | |
| **MAILING ADDRESS** | | **IRS FORM 1099 MAILING ADDRESS** | | |
| **CITY, STATE, ZIP CODE** | | **CITY, STATE, ZIP CODE** | | |
| **VENDOR NO. (IF KNOWN)** | **TAXPAYER ID NUMBER (TIN)** | | | **TAXPAYER ID (TIN) TYPE (CHECK ONE)**  **€ FEIN or € SSN** |
| **VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)**  **€ Corporation € Individual € State/Local Government € Partnership € Sole Proprietor € Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | |
| **CONTACT PERSON** | | | **E-MAIL ADDRESS** | |
| **PHONE NUM BER.** | | | **FAX NUMBER** | |

**NOTICE OF AWARD (LINCOLN UNIVERSITY ONLY**)

|  |  |  |  |
| --- | --- | --- | --- |
| **ACCEPTED BY LINCOLN UNIVERSITY AS FOLLOWS:** | | | |
| **CONTRACT NO.** | | **CONTRACT PERIOD** | |
| **BUYER** | **DATE** | | **PURCHASING DIRECTOR** |

**AMENDMENT NO: 001 RFP B21-1198**

**Hemp Analyzer**

**RFP B21-1198 IS HEREBY AMENDED WITH THE FOLLOWING REVISIONS AND ADDITIONS**:

1. **PG. 13, Part VI Technical Specifications, Line 3 Additional Information:**
   1. Method should be capable of measuring precise amount of concentrations cannabinoids.
2. **PG. 13, Part VI Technical Specifications, Line 4 Additional Information:** 
   1. Lincoln University plans to run more than 20 samples per day.
3. **PG. 13 PART VI, Technical Specifications, Line 15 Clarification:**
   1. Computer Monitor(s) must not exceed 24”.
4. **PG. 13 PART VI, Technical Specifications, Line 20 Additional Information:**
5. Either Mass Spec library or HPLC library is appropriate seeing it can go either way.