



**LINCOLN UNIVERSITY  
PURCHASING DEPARTMENT  
REQUEST FOR PROPOSAL (RFP)**

**AMENDMENT 001**

**RFP NO.: B20-1189  
TITLE: VENDED BEVERAGE SERVICE  
ISSUE DATE: FEBRUARY 4, 2020**

**REQ NO.: n/a  
BUYER: Mike Rothermich  
PHONE NO.: (573) 681-5417  
E-MAIL: [rothermichm@lincolnu.edu](mailto:rothermichm@lincolnu.edu)**

**RETURN PROPOSAL NO LATER THAN: FEBRUARY 18, 2020 AT 2 P.M. CENTRAL TIME**

**MAILING INSTRUCTIONS:** Print or type **RFP Number** and **Return Due Date** on the lower left hand corner of the envelope or package. Delivered sealed proposals must be in the Lincoln University Purchasing Department (1002 Chestnut St, Room 101) by the return date and time.

**RETURN PROPOSAL TO:** (courier service)  
**LINCOLN UNIVERSITY  
1002 CHESTNUT ST  
SHIPPING & RECEIVING BLDG  
JEFFERSON CITY MO 65101**

**CONTRACT PERIOD:** **MID MAY 2020 THROUGH JUNE 30, 2025, WITH THE OPTION TO RENEW THE CONTRACT FOR TWO (2) ADDITIONAL ONE YEAR PERIODS.**

The offeror hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions Request for Proposal (Revised 04/23/2010). The offeror further agrees that the language of this RFP shall govern in the event of a conflict with his/her proposal. The offeror further agrees that upon receipt of an authorized purchase order from Lincoln University or when this RFP is countersigned by an authorized official of Lincoln University, a binding contract shall exist between the offeror and Lincoln University.

**SIGNATURE REQUIRED**

AUTHORIZED SIGNATURE		DATE
PRINTED NAME		TITLE
DOING BUSINESS AS (DBA) NAME		LEGAL NAME OF ENTITY/INDIVIDUAL FILED WITH IRS FOR THIS TAX ID #
MAILING ADDRESS		IRS FORM 1099 MAILING ADDRESS
CITY, STATE, ZIP CODE		CITY, STATE, ZIP CODE
VENDOR NO. (IF KNOWN)	TAXPAYER ID NUMBER (TIN)	TAXPAYER ID (TIN) TYPE (CHECK ONE) <input type="checkbox"/> FEIN or <input type="checkbox"/> SSN
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE) <input type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Other		
CONTACT PERSON		E-MAIL ADDRESS
PHONE NUM BER.		FAX NUMBER

**NOTICE OF AWARD (LINCOLN UNIVERSITY ONLY)**

ACCEPTED BY LINCOLN UNIVERSITY AS FOLLOWS:		
CONTRACT NO.		CONTRACT PERIOD
BUYER	DATE	PURCHASING DIRECTOR

**AMENDMENT NO: 001 TO RFP B20-1189**

**VENDED BEVERAGE SERVICE**

**RFP B20-1189 IS HEREBY AMENDED WITH THE FOLLOWING ADDITIONS:**

**DUE DATE:** The due date for the RFP has been extended to February 25, 2020 at 2:00 P.M. Central Time

**1. SECTION: DETAILED SCOPE OF WORK PG. 11, 6., e., ii. 1-4, and iii. 1-4.**

**a. Change:**

- i. Jason Gym:
  - 1. One (1) large double door cooler
  - 2. One (1) small double door cooler
  - 3. One (1) single door cooler
  - 4. One (1) chest freezer
- ii. Dwight T. Reed Stadium:
  - 1. Press Box
    - a. One (1) Single door cooler
  - 2. Officials Locker Room
    - a. One (1) Single door cooler
  - 3. North Concession Stand
    - a. Two (2) large double door coolers
    - b. Two (2) large single door coolers
    - c. One (1) Large Triple door cooler
    - d. One (1) chest freezer
  - 4. South Concession Stand
    - a. Two (2) large triple door coolers
    - b. One (1) large double door cooler
    - c. One (1) chest freezer

**b. To:**

- i. Jason Gym:
  - 1. One (1) Double Door Slide 45/47CF
  - 2. One (1) Single Door Swing 12CF
  - 3. One (1) Single Door Cooler 10CF
- ii. Dwight T. Reed Stadium:
  - 1. Press Box
    - a. One (1) Single Door Cooler 10CF
  - 2. Officials Locker Room
    - a. One (1) Single Door Swing w/ Rev Cond 12CF
  - 3. North Concession Stand
    - a. Three (3) Single Door Swing 26CF
    - b. One (1) Double Door Slide 45/47CF
    - c. One (1) Single Door Swing w/ Rev Cond 12CF

- 4. South Concession Stand
  - a. Three (3) Double Door Slide 45/47CF
  - b. One (1) Single Door Swing 26CF
- 5. Football Field
  - a. One (1) PRE Countertop 5v1v
- 6. Soldier Hall Weight Room
  - a. One (1) Cooler Double Door Slide Slim
- 7. Wellness Center Basement
  - a. One (1) Single Door Cooler 10CF

**2. SECTION: DETAILED SCOPE OF WORK: PG. 12., 8., b. & c.**

**a. Change:**

- i. Average yearly vending usage follows:  
Total Cases Sold – 2,234, 20oz. bottles; 24 units/case
- ii. Actual athletic concession

**b. To:**

- i. Average yearling beverage volume usage follows:

	2019 Volume (CS/GAL)
Sodexo Dining	4,142
Vending	2,255
Athletics	286
Follett Book Store (Approx. 5 months)	125
Total:	6,808

**3. Additional Sales History:**

- a. See Attachment 3 October Sales Volume for Vending and Follett

**4. SECTION: DETAILED SCOPE OF WORK PG. 13., a. ADDITIONAL INFORMATION**

- a. Sodexo Dining Services and Follett (Bookstore) will be part of the exclusivity on campus. Sodexo and Follett will need to be set up with their own accounts with the proposer(s) as these are third party vendors. Also, Sodexo and Follett’s volume sales shall be credited to Lincoln Universities account.
- b. If the contract is awarded on an exclusive basis, the successful proposer(s) would be expected to provide the following equipment:
  - i. Scruggs Center
    - 1. One (1) Single Door Cooler 10CF
    - 2. One (1) Single Door Swing Cooler 26CF
    - 3. One (1) Single Door Swing Cooler 26CF
  - ii. Scruggs Center Cafeteria
    - 1. Three (3) Fountain dispensers each dispenser should have Eight (8) options for drinks and another for water.