

Thesis Advisory Committee Form

The *Thesis Committee Form* must be approved and signed prior to any graduate student enrolling in either **HIS-550, PSC-599 or SA-599** for Master of Arts students or **BAD-516** for Master of Business Administration students or **ENV-599/SCI-599/AGR-599** for Masters of Science Students. This form is used to establish the committee that will advise and supervise the student who has elected to complete six credit hours of thesis work. **This form must be initiated and approved in sufficient time to establish and register for desired thesis course.**

Student's Name/ID Number _____

Course Number and Title _____

Term of Desired Enrollment/Credit Hours _____

Credit Hours Completed to Date _____

Proposed Thesis Topic _____

Student's Signature/Date _____

Committee Members:

Advisor/Chairperson's Name (please print)

Signature/Date

Committee Member's Name (please print)

Signature/Date

Committee Member's Name (please print)

Signature/Date

Department Head's Name (please print)

Signature/Date

Return completed form to Graduate Studies (116 Stamper Hall).

The appropriate department must ensure that the required thesis course(s) with the desired number of credit hours are available for registration.

Thesis Proposal Approval Form

The *Thesis Proposal Approval Form* is completed when the student's thesis proposal has been reviewed and approved by the thesis committee. The thesis proposal usually includes the first three chapters of the thesis (introduction, review of literature, and methodology/data collection). Approval of the thesis proposal must be done prior to any data collection or analysis.

Student's Name/ID Number _____

Title of Thesis _____

Reviewed and approved by the following committee members:

Advisor/Chairperson's Name (please print)

Signature/Date

Committee Member's Name (please print)

Signature/Date

Committee Member's Name (please print)

Signature/Date

The chairperson of the thesis committee should forward the signed form to the Graduate Office in 116A Stamper Hall.

Note: If a student does not complete the entire thesis project by the end of the last term of enrollment, the chairperson of the thesis committee is responsible for submitting an "I" (incomplete) grade and then responsible for submitting the final grade at the completion of the thesis project.

Thesis Approval Form

The *Thesis Approval Form* is completed when the student's final thesis product has been reviewed and approved by the thesis committee. The final thesis review typically includes an oral defense of the thesis by the student before his/her committee members.

Student's Name/ID Number _____

Title of Thesis _____

Date of Oral Defense _____

Reviewed and approved by the following committee members:

Advisor/Chairperson's Name (please print)

Signature/Date

Committee Member's Name (please print)

Signature/Date

Committee Member's Name (please print)

Signature/Date

Department Head's Approval :

Department Head's Name (please print)

Signature/Date

The chairperson of the thesis committee should forward the signed form to the Graduate Office in 116A Stamper Hall. The chairperson is also responsible for submitting a final grade for the thesis course.