




BOARD ACTIONS

TO: Faculty, Staff and Students

FROM: Jerald Jones Woolfolk, President 

DATE: September 12, 2019

SUBJECT: Action Items - Board of Curators

During its meeting on September 12, 2019 the Lincoln University Board of Curators approved the following:

1. The attached Posthumous Degree Policy. (For additional information contact Dr. Alphonso Sanders, Provost and Vice President for Academic Affairs)
2. The attached Revised Fiscal Year 2020 General Operating Budget totaling \$37,118,157 (For additional information contact Ms. Sandy Koetting, Vice President for Administration and Finance)
3. The Purchase of six (6) Non-CDL buses for Cooperative Research and Extension. The purchase is supported by USDA/NIFA Capacity Land Grant Funding. (For additional information contact Ms. Sandy Koetting, Vice President for Administration and Finance)
4. A contract with Curtis-Manes-Schulte, Inc. Construction for construction of the Dickinson Research Center (DRC) totaling \$4,535,223. Final approval is needed from USDA/NIFA prior to the work beginning. (For additional information contact Mr. Jeff Turner, Director of Facilities and Planning)
5. A contract with Boulder Construction, LLC for construction of the new Extension Office in Sikeston, Missouri (LUCE) totaling \$2,149,000. Final approval is needed from USDA/NIFA prior to the work beginning. (For additional information contact Mr. Jeff Turner, Director of Facilities and Planning)

The next meeting of the Lincoln University Board of Curators
will be held on Thursday, November 7, 2019



ACTION ITEM

To: Lincoln University Board of Curators
Through: Jerald Jones Woolfolk, President
From: Alphonso Sanders, Provost/VPAA
Date: August 26, 2019
Re: Proposal for Posthumous Degree Policy

Definition:

A deceased student may be considered a candidate for a posthumous degree when nominated by the Dean of the College/School in which the student was enrolled at, or prior to, his or her death. Posthumous degrees may be awarded at any career level (Undergraduate or Graduate).

Requirements for Nomination:

1. A student must have been in good academic standing with the institution at the time of death. Good standing is defined as not being academically deficient for their classification (academic probation, continued probation, suspension or expulsion.)
2. The student must have been enrolled at the time of death (summer excluded), or his/her enrollment was interrupted by an injury, illness, deployment, etc.

3. An undergraduate student must have been within 20 semester hours of degree requirements completed to be considered for a posthumous degree.
4. A graduate student must have been within 9 hours of degree requirements completed to be considered for a posthumous degree. This determination shall be the responsibility of Graduate Studies in consultation with the Administrative Officers and the Dean of the College/School of the degree program in which the student had been enrolled.

Nomination/Approval Process:

1. Anyone may identify a candidate for a posthumous degree but such a suggestion must be made by the Dean of the appropriate College /School for consideration to begin the formal process. The Dean of the College/School in which the student was enrolled will recommend the candidate for a posthumous degree in the form of a formal written request to the Provost and Vice President of Academic Affairs. The request must include the name and ID number of the student, the degree to be awarded, and the recommended semester for degree conferral.
2. If supported by the Provost/Vice President for Academic Affairs, he/she will submit the recommendation to the President of Lincoln University.
3. If supported by the President:
 - a. The President will notify the Registrar's office to begin the process for degree awarding.
 - b. The Registrar's office will notify the Provost for Commencement arrangements.
 - c. The Provost will inform the family of the University's decision and desire to recognize their student with this honor. If the family desires to represent the student and receive the diploma at the commencement, the Provost/President will make the award.
 - d. The statement "awarded posthumously" will be printed on the student's academic record, but not on the diploma.



TO: Members, Lincoln University Board of Curators

THROUGH: Jerald Jones Woolfolk, Ph.D., President

FROM: Sandy Koetting, VP Administration and Finance

DATE: August 25, 2019

SUBJECT: FY20 Revised General Operating Budget

Please find attached the revised Lincoln University FY20 General Operating Budget request for your review and approval. The budget presented in June 2019 was \$36,148,158. The attached revised budget includes the additional \$1 million in gross state appropriations allocated after the FY20 budget was presented in June 2019. The new budget total is \$37,118,157.

Your approval is requested.

FISCAL YEAR 2020 GENERAL FUND BUDGET

Functional Category	FY 19 Budget Request	FY 19 Actuals as of 4/30/19	FY 20 Budget Request	Revised FY20 Budget Request	%	DIFF in Revised FY20 budget
Instruction	\$ 11,332,540	\$ 8,389,552	\$ 11,350,816	\$ 11,350,816	31%	\$ -
Research	\$ 1,791,378	\$ 1,047,010	\$ 1,825,671	\$ 1,825,671	5%	\$ -
Public Service	\$ 1,922,484	\$ 1,233,621	\$ 1,922,946	\$ 1,922,946	5%	\$ -
Academic Support	\$ 1,788,840	\$ 1,586,356	\$ 1,992,488	\$ 1,992,488	5%	\$ -
Student Services	\$ 5,425,065	\$ 4,170,523	\$ 5,187,211	\$ 5,187,211	14%	\$ -
Institutional Support	\$ 7,408,138	\$ 5,184,241	\$ 7,629,312	\$ 8,066,355	22%	\$ 437,043
Operations/Maintenance	\$ 2,691,503	\$ 2,022,078	\$ 2,756,152	\$ 3,289,108	9%	\$ 532,956
Scholarships/Waivers	\$ 2,694,507	\$ 2,399,314	\$ 2,734,507	\$ 2,734,507	7%	\$ -
Transfers ⁴	\$ 1,110,459	\$ 868,085	\$ 749,055	\$ 749,055	2%	\$ -
Totals	\$ 36,164,914	\$ 26,900,779	\$ 36,148,158	\$ 37,118,157	100%	\$ 969,999
Income Category						
State Appropriations ¹	\$ 19,856,087	\$ 16,546,740	\$ 19,856,087	\$ 20,826,086	56%	\$ 969,999
Tuition, Incidental & Mandatory Fees ²	\$ 15,005,863	\$ 14,167,083	\$ 14,968,736	\$ 14,968,736	40%	\$ -
Interest Income	\$ 68,000	\$ 390,632	\$ 150,000	\$ 150,000	0%	\$ -
Indirect Costs	\$ 420,000	\$ 227,324	\$ 315,000	\$ 315,000	1%	\$ -
Sales and Services	\$ 31,000	\$ 29,401	\$ 21,000	\$ 21,000	0%	\$ -
Other Sources	\$ 283,964	\$ 257,893	\$ 237,335	\$ 237,335	1%	\$ -
Transfer Revenues	\$ -	\$ -	\$ 100,000	\$ 100,000	0%	\$ -
Fund Balance	\$ 500,000	\$ -	\$ 500,000	\$ 500,000	1%	\$ -
Totals	\$ 36,164,914	\$ 31,619,073	\$ 36,148,158	\$ 37,118,157	100%	\$ 969,999
Expenditure Category						
Salaries/Wages	\$ 17,813,517	\$ 13,649,067	\$ 18,041,714	\$ 18,041,714	49%	\$ -
Fringe Benefits ³	\$ 6,359,830	\$ 4,633,941	\$ 6,888,556	\$ 6,888,556	19%	\$ -
Student Labor	\$ 184,188	\$ 99,717	\$ 134,068	\$ 134,068	0%	\$ -
Subtotal Personnel	\$ 24,357,535	\$ 18,382,725	\$ 25,064,338	\$ 25,064,338	68%	\$ -
Equipment Purchase	\$ 104,163	\$ 127,266	\$ 92,528	\$ 625,484	2%	\$ 532,956
Contractual Services	\$ 3,700,637	\$ 2,870,833	\$ 3,635,713	\$ 4,072,756	11%	\$ 437,043
Travel	\$ 724,138	\$ 450,485	\$ 739,605	\$ 739,605	2%	\$ -
Consumable Supplies	\$ 428,583	\$ 363,927	\$ 412,024	\$ 412,024	1%	\$ -
Other Costs	\$ 2,039,107	\$ 862,728	\$ 1,794,310	\$ 1,794,310	5%	\$ -
Utilities/Communications	\$ 940,965	\$ 585,898	\$ 926,078	\$ 926,078	2%	\$ -
Scholarships/Waivers	\$ 2,759,327	\$ 2,388,833	\$ 2,734,507	\$ 2,734,507	7%	\$ -
Transfer Out ⁴	\$ 1,110,459	\$ 868,085	\$ 749,055	\$ 749,055	2%	\$ -
Subtotal Operations	\$ 11,807,379	\$ 8,518,054	\$ 11,083,820	\$ 12,053,819	32%	\$ 969,999
GRAND TOTALS	\$ 36,164,914	\$ 26,900,779	\$ 36,148,158	\$ 37,118,157	100%	\$ 969,999

Notes:

¹ State Appropriations is based on FY20 approved state budget (adjusted by the standard 3% Governor's Reserve).

² Tuition and Incidental fees are based on 57,712 credit hours.

³ Fringe benefits are calculated at 37.5% of salaries (across all funds).

⁴ Transfer out reflects \$300,000 to ORM for base amount, \$205,120 to Plant for DNR Loan repayment and \$243,935 to Restricted for IDC.