

MINUTES

Lincoln University Staff Council

Thursday, March 29, 2012

11:00 a.m., 206 MLK

1. Call to Order 11:00 a.m.

- Members present: Mike Downey, Mark Friedman, Kelly Schlosser, Christopher Sutton, Dan Sommerer, Terry Blank, Lantie Basinger, Greg Dudenhoeffer, Greg Brower, Mike Rothermich, Michael Tarka, Sylvia Wilson, Tyanna Penny
- Members absent: Misty Young, Loretta Merriweather, Tisha Huffer, Karen Thompson, Bill O'Day, Becki Rockers, Stacy Phillips, Irasema Steck

2. Approval of Meeting Minutes

- February 2012
Mark Friedman motioned to approve.
Mike Downey seconded.
Motion approved.

4. Reports

- **Michael Tarka—Ad Hoc Committee on Staff Relations** – No report.
- **Karen Thompson—Professional Development & Orientation Committee** – Tyanna Penny reported on behalf of Karen Thompson's absence. The committee is working on surveys for employee training.
- **Greg Dudenhoeffer—Nominations and Elections Committee** – Greg Dudenhoeffer reported that there were few nominees as of our meeting day and is encouraging staff to run or talk to others about running.
- **Irasema Steck – Communications Committee** – Kelly Schlosser reported on behalf of the committee in Irasema Steck's absence. The committee met March 21, 2012. We are working on updating the Staff Council brochure. We hope to present it to the Staff Council at the May 2012 meeting for approval. Once approved, it will be sent to Ms. Benecia Williams for approval. Our goal is to have it ready for distribution during the Fall Institute. The Staff Council cannot have its own logo; we can only use the University logo. Next tentative meeting will be April 18, 2012 at 2pm, room 117 Stamper Hall
- **Mark Friedman – By-Laws Committee** – Mark Friedman submitted his proposed changes for the Staff Council bylaws as follows:

Current By-Law 2.61 paragraph 1:

Members elected to the Staff Council shall serve three-year terms and shall not serve more than two consecutive terms. Terms shall be staggered so that approximately one-third of the Staff Council is replaced each year. (See section 2.65: Elections.)

Proposed:

Members elected to the Staff Council shall serve three-year terms and shall not serve more than two consecutive terms. *Appointed time to fill a vacant position will not count as any part of an elected term.* Terms shall be staggered so that approximately one-third of the Staff Council is replaced each year. (See section 2.65: Elections.)

Current By-Law 2.61 paragraph 2:

Terms shall start and end at the regular June meeting. A member who has served two terms may be re-elected after a period of no less than a one-year absence from the Council.

Proposed:

Terms shall start and end at the regular *May* meeting. A member who has served two terms may be re-elected after a period of no less than a one-year absence from the Council.

Current By-Law 2.70 paragraph 1:

The Staff Council shall meet on the last Thursday of each month at 11:00 a.m.

Proposed:

The Staff Council shall meet on the last Thursday of each month at 11:00 a.m. *unless holidays or inclement weather dictates it to be rescheduled to an appropriate date. An email notification should notify the staff when changes are made.*

Discussion occurred over interpretation of By-Law 2.80 involving the passage of changes in the bylaw. Discussion ended with recommendation of proposed change to that By-law to reflect that passage of amendments to the Staff Council bylaws requires a 2/3 majority of the full Staff Council included at the April Staff Council meeting.

- **Mike Downey—Policies and Procedures Committee** – no report –
- **Tisha Huffer--Special Events Committee** – Mike Downey reported on behalf of Tisha Huffer’s absence. The Staff Appreciation BBQ will be April 27, 2012 at McClung Park and a \$3 donation will be solicited. Next newsletter is due out in June 2012.
- **Greg Dudenhoeffer—Staff Council Chair** – Greg Dudenhoeffer remarked on the difficulty of being Chair. At this point, since elections are in April, he will not appoint a vice chair but would accept a volunteer. He will also remain chair of the Nominations and Election Committee. As new chair, he met briefly with Dr. Mahoney. He mentioned that the Administrative Support personnel created a list serv of all LU administrative support personnel and encouraged other classifications to do likewise. He is hoping this can begin more interaction and discussion which will result in more participation within the Staff Council.

5. Old Business

Employee of the Quarter form- working on revising and will bring to April meeting for vote.

Bylaws Changes – Too few members were present for passage by 2/3. Questions were raised if voting meant in person, online ballot, proxy voting. Discussion tabled to April meeting.

University Employee Compensation and Benefits – a handout with the members of this committee listed was passed out. On paper the committee was divided somewhat equally between staff and faculty. However, higher administration personnel with faculty origins were listed as staff on the committee. It was questioned whether they represent faculty, staff or the institution. Greg Dudenhoeffer suggested sending this out via email to all staff to solicit opinions. He also made the comment that if he submits a resolution to Dr. Mahoney asking to increase staff numbers on this committee that it includes names of staff willing to serve on the committee. Mike Downy suggested tabling this discussion until April.

Staff signup for University Committees – Greg Dudenhoeffer can have Irasema send out the list of University committees. They are also online.

6. **New Business**

- Terry Blank made a presentation at the meeting, expressing her gratitude for her time served on the Council. She presented a gift (gavel) to our current chair, Greg Dudenhoeffer to be passed down to future Staff Council chairs. She also presented a plaque to the Council with current year SC members' names on it to be hung in Young Hall. She hopes this tradition can continue and have a new plaque with each new Council on it.
- Mark Friedman mentioned that Serve Jeff City will be sending volunteers to help plant flowers at the stadium roundabout and the student union on April 21st. If any LU employees would like to volunteer they can sign up with Serve Jeff City or contact Kelly Schlosser
- It was mentioned the students of LU Pride have orchestrated a Trayvon Martin vigil to be held at the quad today 3/29/12 for the students and campus.

Adjournment

Motion moved by Mark Friedman

Seconded by Mike Downey

Motion approved