



Lincoln University

Annual Campus Security Report

October 1

2013

The Lincoln University Police Department (LUPD) is the office on campus responsible for the publication and distribution of this report in accordance with the Jeanne Clery Act.

Truman Education
Center (Fort Leonard
Wood) Campus

This report contains crimes statistics data that spans the calendar years of 2010, 2011, & 2012



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- Crime Statistics Table (*No Reportable Crimes Listed*)
- Hate Crime Statistics Table (*No Reportable Crimes Listed*)
- Fire Statistics Table (*Not Applicable since there is no campus housing available*)







INTRODUCTION

Lincoln University publishes this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Crime Act (as amended by the [August 14th, 2008 Higher Education Opportunity Act](#)). The statute (*law*) requirements for “The Clery Act” can be found in [20 U.S.C.§1092\(f\)](#), [20 U.S.C.§1092\(i\)](#), and [20 U.S.C.§1092\(j\)](#) and the regulations (*detailed rules that outline how the United States Department of Education will enforce the law*) can be found in [34 CFR §668.41](#), [34 CFR §668.46](#), [34 CFR §668.49](#), and [Appendix A of 34 CFR §668](#). The Clery Act herein after referred to simply as "the Act" requires Institutions of Higher Education (IHE) to prepare, publish and distribute an annual security report containing specific information regarding law enforcement, security, legal and disciplinary policies of the university. The Lincoln University Police Department (LUPD) works closely with many other university departments as well as other law enforcement agencies to obtain the information needed to compile this report.

Lincoln University has a Memorandum of Understanding (MOU) with Ft. Leonard Wood on the use of an office and educational space in the Truman Education Center. The Department of Nursing Science at Lincoln University offers a two-year nursing curriculum at the Fort Leonard Wood campus that leads to an Associate in Applied Science degree. The nursing program at Fort Leonard Wood is a part-time evening program that serves both the military and civilian population in the area.

Mrs. Barbra Lane is the Program Coordinator of the Ft. Leonard Wood Nursing school program.

Contact Info:

Mrs. Barbara Lane
Lincoln University
Truman Education Center
268 Constitution Street, Suite 5
Fort Leonard Wood, MO 65473-8934
E-mail: flw@lincolnu.edu
Phone: (573) 329-5160
([Map from Campus](#))

Under the Clery Act the space that Lincoln University utilizes in the Truman Education Center is defined as a separate campus as it meets the following criteria specified in [20 U.S.C§1092\(f\)\(6\)\(B\)](#): ([click here to view FLW Truman Center Map](#))

- The institution controls a location at the site;
- It is not reasonably geographically contiguous with the main campus;
- It has an organized program of study; and
- There is at least one person on site acting in an administrative capacity.

Therefore, Lincoln University must submit a Clery Report for this facility. This report contains useful safety and crime prevention information, and the Lincoln University Police Department encourages commuters and faculty and staff to use this document as a guide for safe practices on



and off campus. The LUPD works closely with Ft. Leonard Wood Police to obtain the information needed to compile this report.

Since the Truman Education Center campus does not have any student campus housing, the fire safety reporting requirements do not apply to this facility.

Please also note that **no** applicable Clery reportable crimes were reported to the Ft. Leonard Wood Police or LUPD from 2010 through 2012 on the Truman Education Center campus, therefore **no** reportable crime statistics are available for this report.

To find the Annual Security and Fire Safety Report on our website [click here](#)

Other Relevant Websites

[Lincoln University Police Department Clery Website](#)

[US Dept. of Education Campus Security Website](#)

[US Dept. of Education Clery Handbook 2011](#) *Definitive guide for Clery questions

If you have any questions contact:

Mr. Robert A. Clay
Clery Act Compliance Coordinator
Lincoln University Police Department
E-mail: Clayr2@lincolnu.edu
Phone: 573-681-5555



CLERY ACT REQUIREMENTS

Publish an Annual Security Report (ASR)

Universities must publish a report by October 1, documenting the previous three calendar years of select campus crime statistics including security policies and procedures and information on the basic rights guaranteed to victims of sexual assault. The law requires that schools make the report available to all current students and employees, and prospective students and employees must be notified of its existence and given a copy upon request. Schools may comply with this requirement via the internet if required recipients are notified and provided exact information regarding the on-line location of the report. Paper copies of the ASR should be available upon request. All crime statistics must be provided to the U.S. Department of Education and submitted online within 15 days after the Oct 1st publishing on the Department of Education reporting website ([click here for Annual Security and Fire Safety Report](#)).

Maintain a Public Crime Log.

Institutions with a police or security department are required to maintain a public crime log documenting the "nature, date, time, and general location of each crime" and its disposition, if known. Incidents must be entered into the log within two business days. The log should be accessible to the public during normal business hours; remain open for 60 days and, subsequently, made available within two business days upon request ([click here for Annual Public Crime Logs](#)).

Disclose Crime Statistics

Institutions must disclose crime statistics for incidents that occur on campus, in unobstructed public areas immediately adjacent to or running through the campus and at certain non-campus facilities, including Greek housing and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement and other school officials who have "significant responsibility for student and campus activities." The Clery Act requires reporting of crimes in seven major categories, some with significant sub-categories and conditions:

1. Criminal Homicide
 - a. Murder & Non-negligent manslaughter
 - b. Negligent manslaughter
2. Sex Offenses
 - a. Forcible
 - b. Non-Forcible
3. Robbery
4. Aggravated Assault
5. Burglary, where:
 - a. There is evidence of unlawful entry (trespass), which may be either forcible or not involve force.
 - b. Unlawful entry must be of a structure - having four walls, a roof, and a door.
 - c. There is evidence that the entry was made in order to commit a felony or theft.
6. Motor Vehicle Theft
7. Arson



Definitions of the crimes categories can be found in [Appendix A of 34 CFR 668 Crime Definitions](#) and Background information on these crime categories can be found in:

- [FBI's 2004 Universal Crime Reporting Handbook \(UCR\)](#)
- [2013 UCR National Incident-Based Reporting System \(NIBRS\)](#)

Schools are also required to report statistics for the following categories of arrests or referrals for campus disciplinary action (if an arrest was not made):

1. Liquor Law Violations
2. Drug Law Violations
3. Illegal Weapons Possession

Hate crimes must be reported by category of prejudice, including race, gender, religion, sexual orientation, ethnicity, and disability. Statistics are also required for four additional crime categories if the crime committed is classified as a hate crime:

1. Larceny/Theft
2. Simple Assault
3. Intimidation
4. Destruction/Damage/Vandalism of Property

Background information on Hate Crime Classifications can be found in the [2012 UCR Hate Crime Data Collection Guidelines and Training Manual](#)

Issue Timely Warnings About Clery Act Crimes Which Pose A Serious or Ongoing Threat to Students and Employees.

Institutions must provide timely warnings in a manner likely to reach all members of the campus community. This mandate has been part of the Clery Act since its inception in 1990. Timely warnings are limited to those crimes an institution is required to report and include in its ASR. There are differences between what constitutes a timely warning and an emergency notification; however, both systems are in place to safeguard students and campus employees.

[\(click here for Timely Warnings\)](#)

Devise an Emergency Response, Notification and Testing Policy.

Institutions are required to inform the campus community about a "significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus." An emergency response expands the definition of timely warning as it includes both Clery Act crimes and other types of emergencies (i.e., a fire or infectious disease outbreak). Colleges and universities with and without on-campus residential facilities must have emergency response and evacuation procedures in place. Institutions are mandated to disclose a summary of these procedures in their ASR. Additionally, compliance requires one test of the emergency response procedures annually and policies for publicizing those procedures in conjunction with the annual test.



Compile and Report Fire Data to the Federal Government and Publish an Annual Fire Safety Report.

Similar to the ASR and the current crime log, institutions with on-campus housing must report fires that occur in on-campus housing, generate both an annual fire report and maintain a fire log that is accessible to the public. The security and fire report can be combined into one report for ease of reporting as long as the report states this in the title and all supporting crime/fire logs and data are available in the report. The notification must also specify the inclusion of the information of the fire reporting requirements.

Enact Policies and Procedures to Handle Reports of Missing Students.

This requirement is intended to minimize delays and confusion during the initial stages of a missing student investigation. Institutions must designate one or more positions or organizations to which reports of a student living in on-campus housing can be filed if it's believed that student has been missing for 24 hours.

*** 2013 Updates to Clery Act Requirements: Violence Against Women Reauthorization Act (VAWA) of 2013**

On March 7th, 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013 (VAWA) ([Pub. Law 113-4](#)). Among other provisions, this law amended section 485(f) of the Higher Education Act of 1965, as amended (HEA), otherwise known as the Clery Act. These statutory changes require institutions to compile statistics for certain crimes that are reported to campus security authorities or local police agencies including incidents of sexual assault, domestic violence, dating violence, and stalking. Additionally, institutions will be required to include certain policies, procedures, and programs pertaining to these crimes in their Annual Security Reports.

Under section 304(b) of VAWA, the changes made by the new law “take effect with respect to the annual security report . . . prepared by an institution of higher education one calendar year after the date of enactment” of VAWA. Thus, the first Annual Security Report that must include the new required information is the report that must be issued by each institution by October 1, 2014. This report would include crime statistics from calendar years 2011, 2012, and 2013. These crime statistics would also be reported to the Department through the web-based data collection in October 2014.

Final regulations to implement the statutory changes to the Clery Act will not be effective until after the Department completes the rulemaking process. Until those regulations are issued, Lincoln University will make a good faith effort to comply with the statutory requirements in accordance with the statutory effective date. Lincoln University will include statistics for the new crime categories for calendar year 2013 in the Annual Security Report due in October of 2014.



GEOGRAPHY

The Clery regulations found in [34 CFR 668.46](#) defines Campus (“On-Campus”) property in the following manner:

“Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and

Any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).”

Truman Education Center campus is described in the introduction section above ([click here for campus map](#)). In addition to the rooms areas that students must use to obtain access to the class rooms are also included for Clery purposes (i.e. elevators, stairwells, and adjoining parking lots).

Non-Campus Property

The Clery regulations found in 34 CFR 668.46 defines Non-Campus property in the following manner:

“Any building or property owned or controlled by a student organization that is officially recognized by the institution; or Any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.”

No non-campus properties are identified for the Fort Leonard Wood Campus.

Public Property

The Clery regulations found in 34 CFR 668.46 defines public property in the following manner:

“All Public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.”

No public properties are identified for the Fort Leonard Wood Campus



CRIME POLICIES

TIMELY WARNING POLICY

All members of the Lincoln University Community are notified on an annual basis that they are required to notify the FTLW Military Police and Barbara Lane of the Truman Education Center of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or on-going threat to the health and safety of students and/or employees on campus. The Lincoln University Police Department along with the FTLW Military Police has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation.

In addition, the FTLW Military Police has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If that is the case, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation. If Barbara Lane of the FTLW Truman Education Center confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the Lincoln University community, Barbara Lane will collaborate with the FTLW Military Police to determine the content of the message and will use some or all of the systems described above to communicate the threat to the Lincoln Community.

Mrs. Lane will without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders including Ft. Leonard Wood Police, compromise the efforts to assist a victim(s) or to contain, respond to, or otherwise mitigate the emergency.

ANNUAL DISCLOSURE OF CRIME STATISTICS POLICY

The [Lincoln University Police Department](#) (LUPD) is the office on campus responsible for the publication and distribution of this report in accordance with the Act. The LUPD works closely with Fort Leonard Wood Police to obtain the information needed to compile this report.

The Lincoln University Police Department posts the annual report on the web in pdf format for its dissemination and the university printing office assists with the mass production of this document.

To find the Annual Security and Fire Safety Report on our website [click here](#)



REPORTING CRIMES AND EMERGENCIES POLICY

The University endorses a reporting policy that strongly encourages victims to report all crimes and suspicious activity that occur within the jurisdiction of this community to the Military Police for Ft. Leonard Wood (***Military Police***) at 573-596-6141; regardless of their nature. The prompt reporting of suspicious activity or persons can prevent crimes. Crimes occurring off campus should be reported to the law enforcement agency having proper jurisdiction. In addition, members of the community should report the criminal offenses for the purpose of making timely warning reports and to be included in the crime statistics.

A victim of a crime off campus who is uncertain of the proper police department to contact should call Barbara Lane at 573-329-5160 for assistance or the Military Police for Ft. Leonard Wood at 573-596-6141. Mrs. Lane is the designated Campus Security Authority (CSA) for the Ft. Leonard Wood Campus. Lincoln University at Ft. Leonard Wood does have access to local police agencies on an immediate basis to report crime and/or ask for assistance. In addition to use of the telephone system, the University community can also contact the Military Police in person or in writing. Regardless of how reported, the department will investigate all reported incidents.

Campus Security Authority (CSA)

The Clery regulations found in [34 CFR 668.46](#) defines a Campus Security Authority in the following manner:

- 1. A campus police department or a campus security department of an institution.*
- 2. Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department under paragraph (1) of this definition, such as an individual who is responsible for monitoring entrance into institutional property.*
- 3. Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.*
- 4. An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. If such an official is a pastoral or professional counselor as defined below, the official is not considered a campus security authority when acting as a pastoral or professional counselor.*



Campus Security Authorities (CSA)

Examples of CSA	Examples of individuals <i>NOT</i> considered CSA
A dean of students who oversees student housing, a student center or student extracurricular activities	Clerical or cafeteria staff.
A director of athletics, a team coach or a faculty advisor to a student group.	A faculty member who does not have any responsibility for student and campus activity beyond the classroom.
A student resident advisor or assistant or a student who monitors access to dormitories.	
A coordinator of Greek affairs.	
A physician in a campus health center	

It will be the role of the CSA’s to be there for students as someone to whom they can report crimes, look to for guidance if they have been victims of a crime, or ask if they simply need advice as to whether or not they should report an incident. The CSA’s will not be responsible for taking any actions in regards to suspected perpetrators of a crime, nor are they to make any judgments as to whether or not a crime took place; they are simply responsible for reporting crimes to the Lincoln University Police Department.

The CSA’s are also not responsible for convincing victims of a crime to contact the police if victims do not want the police contacted. LUPD will send all Campus Security Authorities annual requests for information on crimes which were reported to the CSA for inclusion in yearly campus safety statistical reporting. The CSA’s will also be provided with forms that will allow for the accurate reporting of any crimes that they witness and/or were reported to them. The University makes sure that all of its CSA’s are informed of their responsibilities regarding reporting ([click here for CSA List](#)).

Crimes may be reported anonymously by going to the following website and completing the [anonymous report form](#). The completed form will be automatically e-mailed to the LUPD. E-mails can also be sent to cops@lincolnu.edu.

SECURITY POLICY

During business hours, the Truman Education Center is open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to the Truman Education Center is proper photo identification for the access verification by appropriate staff or the Ft. Leonard Wood Police. Emergencies may necessitate changes or alterations to any posted schedules.



LAW ENFORCEMENT AUTHORITY AND POWERS OF THE LUPD

The Lincoln University Police Department is a fully functioning law enforcement agency appointed by the Board of Curators. Once hired, an officer is sworn in by a member of the Board of Curators. They then are commissioned, armed law enforcement officers clothed with full police powers as authorized in sections [175.040](#), [172.350](#) and as outlined in section [172.355](#) of the [Revised Statutes of the State of Missouri](#).

All commissioned LUPD officers possess the same powers on the Lincoln University campus as city police officers within their particular city. In addition commissioned LUPD personnel, by virtue of Missouri state laws like all other peace officers in the State of Missouri, possess certain statewide powers of arrest for certain offenses. Specifically as outlined in the Revised Statutes of Missouri the applicable portions state:

"in addition to the powers prescribed in subsections 1 and 5 of this section, section [544.216](#), [RSMo.](#) ,and any other arrest powers, a law enforcement officer or federal law enforcement officer as defined in subsection 8 of this section, may arrest on view, and without a warrant, at any place within this state, any person the officer sees asserting physical force or using forcible compulsion for the purpose of causing or creating a substantial risk of death or serious physical injury to any person or any person the officer sees committing a dangerous felony as defined in section [556.061](#), [RSMo.](#) Any such action shall be deemed to be within the scope of the officer's employment".

Thus, in every respect, commissioned law enforcement officers employed by Lincoln have enforcement authority. Furthermore, by virtue of state law, LUPD personnel may apprehend violators anywhere within the State of Missouri for any offense regardless if committed in their presence, or not as long as the incident originated on the campus and that officer is attempting to apprehend, while in continuous pursuit, a violator who flees that officer from the campus.

COUNSELING ADVISEMENT OF CRIME REPORTING

As a result of the negotiated rulemaking process which was followed by the passage of the law, the 1998 amendments to the "Clery Act" clarified the identity of those considered to be campus security authorities. Campus "Pastoral Counselors" and "Professional Counselors," when acting as such are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics.

Pastoral counselors and professional counselors are encouraged; if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure for crime statistics.

For the purposes of the "Clery Act", pastoral counselors are defined "as an employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning with the scope of that recognition as a pastoral counselor."



Professional counselors are defined as “*an employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community and who is functioning within the scope of his or her license or certification.*”

CAMPUS SECURITY PROCEDURES AND CRIME PREVENTION

In an effort to ensure a safe and secure environment in which to live, work and study, the Lincoln University Police Department is committed to informing the members of the Lincoln University community about the functions and various safety and security programs of the department. The Lincoln University Police Department conducts presentations at each session of Freshmen Orientation. These sessions cover the purpose of the department, its organizational structure and authority, the types of crimes on campus, how to avoid becoming a victim of crime and what to do if an individual becomes a victim. Statistics are provided from the annual security report. In addition to addressing issues with students, sessions are also conducted with parents of the incoming students. A variety of [security tips](#) and [other links of interest](#) are also posted on the department website.

Furthermore, a representative of the Lincoln University Police Department meets with new students during the week of orientation mandated by university admissions personnel for all incoming freshman and transfer students. At this meeting, the Police Department representative presents an overview of the various security policies of the campus, and discuss the options available to students for reporting crimes, as well as provide helpful information designed to prevent our students from becoming victims of crimes and from engaging in prohibited conduct.

In an effort to provide proactive police and security services to the community, officers of the Lincoln University Police Department conduct a variety of security-related training and assistance upon individual or group request. [Operation I-dent](#), for example, provides a service, free of charge, to students who wish to engrave their personal belongings to prevent theft. Secondly, on the department website, a variety of useful forms (such as a [property inventory form](#)) are posted, to help in recovering those items should they become lost and/or stolen.

MONITORING OF CRIMES AT OFF-CAMPUS ACTIVITIES

Since the Truman Education Center campus does not have any off campus property, this section does not apply.



ALCOHOL AND DRUG POLICIES

Standards of Conduct: The unlawful possession, use or distribution of illicit drugs and alcohol by students or employees on the university property or as a part of any university activity is prohibited. Citations for these violations can be found in **Article II B.2. & Article II B.14.** of the [Student Code of Conduct](#). Any student or employee who violates these standards shall be subject to disciplinary sanctions. Disciplinary sanctions for students may include any of the sanctions prescribed in **Article V.B.**, including suspension or dismissal and/or referral for prosecution. The procedures for imposing student disciplinary sanctions may be found in **Article V.A.**. The [Student Code of Conduct](#) can also be found in the [Student Handbook](#). Disciplinary sanctions for employees shall include an oral warning, a written reprimand, suspension or termination and referral for prosecution (See the Lincoln University [Employee Handbooks](#) for more information). Any disciplinary sanction may include the completion of an appropriate rehabilitation.

Legal Sanctions - The Liquor Control Law for the State of Missouri ([311 RSMo.](#)) provides that any person under the age of 21 years who purchases, attempts to purchase or has in his/her possession any intoxicating liquor is guilty of a misdemeanor ([311.325 RSMo.](#)). In addition, the Missouri legislature approved in 2007 a provision relating to the consumption of alcohol by a minor. Under current Missouri law, a subject under the age of 21 who is visibly intoxicated can be arrested without being in physical possession of the intoxicating beverage. A person who has been convicted of a misdemeanor may be subjected to a fine ranging from \$50.00 to \$1,000.00 and/or imprisonment for up to one year ([311.880 RSMo.](#)).

The manufacturing, possession, sale, distribution and use of illicit drugs (*i.e. controlled substance or imitation controlled substance*) are prohibited by state law ([195 RSMo.](#)). Other prohibited acts include possession with intent to use drug paraphernalia and advertising the sale of drug paraphernalia (*see* [195.202](#), [195.211](#), [195.233](#), [195.235](#), & [195.244 RSMo.](#) for specific fines and/or penalties for many of the drug related crimes). Penalties for drug violations range from a fine of \$1,000 to life imprisonment. A person who has been convicted of a misdemeanor through which he/she derived money or property through the commission of the crime may be fined an amount which does not exceed double the amount of the money or property derived through the commission of the crime. An individual offender may not be fined more than \$20,000 under this provision ([560.016 RSMo.](#)).

Terms of Imprisonment for misdemeanors and felonies can be found in ([558.011 RSMo.](#))

Fines for misdemeanors can be found in ([560.016 RSMo.](#))

Fines for felonies can be found in ([560.011 RSMo.](#))

For more info see [Lincoln University Drug and Alcohol Policy](#)

DRUG AND ALCOHOL ABUSE EDUCATION PROGRAMS

As a part of its drug prevention program, the university has prepared the following information summary for educational purposes. Lincoln University also provides counseling services located at Student Health Services center. Student Health, Residential Life, and Student Activities also sponsor various Drug & Alcohol Abuse Education programs throughout the year on an as needed basis.



List of Alcohol and Drug Awareness Programs in 2012

Alcohol & Drug Prevention Programs in 2012

Date	Program Name	Program Sponsor(s)	Audience
8/15/2012	Alcohol Drug Prevention Reporting	LUPD, Student Health	RA's
9/9/2012	Shots of Reality	Student Activities	Students
9/20/2012	Drug & Alcohol Awareness	Counseling	Student Athletes
10/8/2012	Distracted Driving	Student Activities	Students
10/18/2012	Never Have I Ever	Residential Life	Students
10/30/12 - 11/30/12	Alcohol Abuse and Poisoning Ed.	Counseling	Students

Counseling Services - In 1980, the State of Missouri created the Division of Alcohol and Drug Abuse as a division of the Department of Mental Health. Among the responsibilities of the Division is the provision of public information relating to alcohol and drug abuse and its prevention, treatment and rehabilitation ([631.010, RSMo.](#)).

Other counseling and/or treatment resources available in the central Missouri area include:

- [Alcoholics Anonymous](#) (573) 680-2123
- [Phelps County Regional Medical Center Outpatient Services](#) (573) 364-2007
- [Drug Abuse.Org Treatment Centers List \(Waynesville, Mo\)](#)

Hotline numbers for counseling services and information include:

- National Drug & Alcohol Treatment Hotline (1-800-662-HELP)
- Cocaine Help: (1-800-COCAINE)
- [Marijuana Anonymous](#): (1-800-766-6779)
- [National Institute for Drug Abuse](#) (NIDA): (1-301-443-4577)

For treatment centers located in the Waynesville/St. Roberts area call the [Missouri Department of Mental Health](#) at (573) 751-4942. An Alcohol and Drug Abuse Yearbook/Directory is available for use in Page Library.

The university makes no endorsement with regard to any counseling/treatment facility and assumes no responsibility for the quality of services available.

Faculty & Staff Specific Information - [Missouri State Employees Assistance Program](#) (EAP) has counseling specifically for faculty and staff ([click here for LU policy on EAP](#)). The university's benefit plans, including hospitalization and salary continuation (to the extent vacation and sick leave annual balances are available), may be used for treatment of substance abuse as for any other diseases or disabilities.



Health Risks - The possible side effects of drug use range from euphoria, slurred speech and fatigue, to hallucinations, increased blood pressure, coma and possible death. Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Alcohol can increase the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death.

When combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described. Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms including severe anxiety, tremors, hallucinations and convulsions. Alcohol withdrawal can be life-threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver. Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants may have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

SEXUAL ASSAULT PROCEEDINGS

Lincoln University will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in [Section 16 of Title 18, United States Code](#)), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

(See the [Lincoln University Sexual Assault Bill of Rights](#) for more info).



EMERGENCY RESPONSE AND EVACUATION

In compliance with [34 CFR 668.46\(g\)](#) the following describes the policies of Lincoln University's Emergency Response and Evacuation procedures.

Fort Leonard Wood (FTLW) Campus of the Truman Education Center has developed a Crisis Management Plan that includes information about the University's response to emergency situations. Fort Leonard Wood Truman Education Center conducts exercises each year and tests the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

In the event of a serious incident which poses an immediate threat to members of the Lincoln University community, Truman Education Center has systems in place for communicating information quickly to those individuals. Some or all of these methods of communication may be activated in the event of an immediate threat to the campus community. These methods of communication include Telephonic, Intranet and face to face communications. These systems are tested on an annual basis and may or may not be announced.



MISSING STUDENTS

Since the Truman Education Center campus does not have any campus housing facilities, this section does not apply.



SEXUAL ASSAULT

EDUCATIONAL PROGRAMS

In an effort to prevent sex crimes and victimization associated with those crimes, the university educates the student community about sexual assaults and date rape through mandatory freshman orientations each fall (*See the [Lincoln University Sexual Assault Bill of Rights](#) for more info*).

The Lincoln University Police Department also offers sexual assault education and information programs to university students and employees upon request.

Literature on date rape education, risk reduction and university response is available through the Police Department and through the Student Health Center. Student Health, Residential Life, and Student Activities also sponsor various rape awareness and prevention programs throughout the year on an as needed basis. Lincoln University also provides counseling services located at Student Health Services center.

List of Programs in 2012:

Sexual Assault Education/Date Rape Awareness Programs in 2012

Date	Program Name	Program Sponsor(s)	Audience
4/10/2012	Healthy Relationships	Counseling	Students
8/15/2012	Sexual Assault Ed. & Report.	LUPD, Student Health	RA's
11/1/2012	Healthy Relationships	Counseling	Students

The first priority for a victim of a sexual assault at this institution should be to move to a place of safety. The next step is to obtain necessary medical treatment. The Lincoln University Police Department strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a University Police Officer, the Student Health Center, the Vice President for Student Affairs, the Director of Student Housing, or the director of a victim's residence hall (if applicable).

REPORTING THE INCIDENT

Choosing whether to report a rape or assault is a victim's right and option. To report the incident to authorities, a victim should:

- Contact the Lincoln University Police Department at 573-681-5555 or by dialing 911 or by use of any red campus emergency phone.

Prior to a medical/legal exam victims of rape or assault should not:

- BATHE,
- CHANGE CLOTHES,
- DOUCHE OR
- USE THE TOILET



If a victim is uncertain about whether to report the incident to authorities, the victim should:

- Contact the Campus Counselor or another mental health counselor* outside the university community and/or clergy or religious advisor, none of whom are required to report alleged incidents.

INSTRUCTIONS FOR VICTIMS OF RAPE OR SEXUAL ASSAULT

- **MOVE TO A SAFE LOCATION IMMEDIATELY!**
- Tell someone. Seek support from a trusted source.
- Talk to the University counselor (681-5167) or the Student Health Center (681-5476). Conversations with the counselor will be kept in strictest confidence if desired. Other staff members can be helpful, but they will be required to report the incident to the director of Lincoln University Police Department.
- [Pulaski Medical Center](#) (Phelps County Regional Medical Center) and [General Leonard Wood Army Hospital](#) provide emergency services to victims and are located nearby. They can provide counseling referrals, and will contact the Ft. Leonard Wood Police or Lincoln University Police Department for you.
- Again, keep in mind that anyone other than the counselor must report specific incidents to the Lincoln University Police Department.

PROCEDURES ON REPORTING AN ASSAULT TO POLICE

Reports may be made by calling 911 or by calling the Ft Leonard Wood Military Police at 573-596-6141; by reporting directly to the office, or by reporting to the on-scene officer, if he or she has already been summoned. If assault has been reported to another University official, he/she will assist a victim in making a report to Ft Leonard Wood Military Police, if requested.

Filing a police report with a Lincoln University Police Officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will however do the following:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim;
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet or change clothing prior to a medical/legal exam);
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts the Lincoln University Police Department, the Student Health Center will be notified, as well as the Vice President for Student Affairs. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the university's Student Life Review Board, or only the latter. Victims also have the option of contacting the Title IX coordinator or one of the other [campus security authorities](#) (CSA)'s to



discuss reporting options. One of these university representatives will guide the victim through the available options and support the victim in his or her decision.

Counseling and support services available outside the university system:

- Family Mental Health Center Hotline.....800-833-3915
- [Family Counseling Center of Missouri Inc](#).....634-4591
- [Rape and Abuse Crisis Service Hotline](#).....634-4911
- [Behavior Health Unit](#).....635-7141
- [Planned Parenthood](#).....635-2882
- [Birthright](#).....635-8822

CHANGING A STUDENT’S LIVING SITUATION

Since the Truman Education Center campus does not have any campus housing facilities, this section does not apply.

RIGHTS OF THE ACCUSED AND ACCUSER

The right to legal assistance, or ability to have others present, in any campus disciplinary proceeding that the institution permits to the accuser shall be offered to the accused, and the right to be notified of the outcome of such proceeding.

Both the accuser and the accused must be informed of the outcome of any institutional disciplinary proceeding that is brought alleging a sex offense. Compliance with this paragraph does not constitute a violation of the [Family Educational Rights and Privacy Act \(FERPA\)](#). For the purpose of this paragraph, the outcome of a disciplinary proceeding means only the institution’s final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.

Both the accuser and the accused must be informed of sanctions the institution may impose following a final determination of an institutional disciplinary proceeding regarding rape, acquaintance rape or other forcible or non-forcible sex offenses.

SEXUAL ASSUALT OFFENSES AND SANCTIONS

A sexual offense case referred to the Lincoln University Student Conduct system may result in the perpetrator being suspended from the university. More than one sanction may be recommended/imposed for any single violation when deemed appropriate by the Judicial Officer or Disciplinary Committee. All disciplinary sanctions are noted in the student's non-academic student file and are kept for a period of three years after they leave the university. Records of suspended students are kept indefinitely. Sanctions may include: residence hall transfer or suspension, interim suspension, long-term suspension or permanent suspension.



SEX OFFENDER REGISTRY

Pursuant to [20 U.S.C.§1092\(f\)\(1\)\(I\)](#) and the [Campus Sex Crimes Prevention Act \(CSPCA\)](#), as amended to the [Jacob Wetterling Crimes Against Children and Sexually Violent Offender Act](#), Lincoln University provides the following information regarding sex offenders.

Pursuant to the afore cited federal laws, persons who are required to register under a state sex offender registry are required to notify the state regarding each post-secondary school at which the offender works or is a student. In the state of Missouri, sex offenders are required to register with the county sheriff's department ([589.400 RSMo.](#)). The Missouri State Highway Patrol maintains a [statewide sex offender registry](#). In addition to the state sex offender registry the U.S. Department of Justice also maintains a [nation-wide sex offender registry](#).



FIRE SAFETY

Since the Truman Education Center campus does not have any campus housing facilities, this section does not apply.