Lincoln University

Annual Campus Security Report

October 1

2012

The Lincoln University Police Department (LUPD) is the office on campus responsible for the publication and distribution of this report in accordance with the Jeanne Clery Act.

Jeanne Clery Act

Truman Education Center (Fort Leonard Wood) Campus

Table of Contents

CRIME POLICIES 6
TIMELY WARNING POLICY 6
ANNUAL DISCLOSURE OF CRIME STATISTICS POLICY 6
REPORTING CRIMES AND EMERGENCIES POLICY 7
SECURITY POLICY 7
COUNSELING ADVISEMENT OF CRIME REPORTING 7
CAMPUS SECURITY PROCEDURES AND CRIME PREVENTION 7
MONITORING OF CRIMES AT OFF-CAMPUS ACTIVITIES 8
ALCOHOL AND DRUG POLICIES 8
DRUG AND ALCOHOL ABUSE/AWARENESS EDUCATION 9
SEXUAL ASSAULT PROCEEDINGS 10
EMERGENCY RESPONSE AND EVACUATION 11
MISSING STUDENTS 12
SEXUAL ASSAULT 13
EDUCATIONAL PROGRAMS 13
REPORTING THE INCIDENT 13
INSTRUCTIONS FOR VICTIMS OF RAPE OR SEXUAL ASSAULT 14
PROCEDURES ON REPORTING AN ASSAULT TO POLICE 14
CHANGING A STUDENT'S LIVING SITUATION 15
RIGHTS OF THE ACCUSED AND ACCUSER 15
SEXUAL ASSUALT OFFENSES AND SANCTIONS 15
SEX OFFENDER REGISTRY 16
FIRE SAFETY 17
ATTACHMENTS ***(No Reportable Crimes Listed Tables are Not Included)***
- Crime Statistics Table ***(No Reportable Crimes Listed)***
- Hate Crime Statistics Table ***(No Reportable Crimes Listed)***

INTRODUCTION

Lincoln University publishes this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Crime Act (as amended August 14th, 2008). The Clery Act herein after referred to simply as "the Act" requires Institutions of Higher Education (IHE) to prepare, publish and distribute an annual security report containing specific information regarding law enforcement, security, legal and disciplinary policies of the university. The Lincoln University Police Department (LUPD) is the office on campus responsible for the publication and distribution of this report in accordance with the Act.

Lincoln University has a Memorandum of Understanding (MOU) with Ft. Leonard Wood on the use of an office and educational space in the Truman Education Center. The Department of Nursing Science at Lincoln University offers a two-year nursing curriculum at the Fort Leonard Wood campus that leads to an Associate in Applied Science degree. The nursing program at Fort Leonard Wood is a part-time evening program that serves both the military and civilian population in the area.

Ms. Barbra Lane is the Program Coordinator of the Ft. Leonard Wood Nursing school program.

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Under the Clery Act the space in the Truman Education Center is defined as a separate campus as it meets the following criteria:

- The institution controls a location at the site;
- It is not reasonably geographically contiguous with the main campus;
- It has an organized program of study; and
- There is at least one person on site acting in an administrative capacity.

Therefore, Lincoln University must submit a Clery Report for this facility. This report contains useful safety and crime prevention information, and the Lincoln University Police Department encourages commuters and faculty and staff to use this document as a guide for safe practices on

and off campus. The LUPD works closely with Ft. Leonard Wood Police to obtain the information needed to compile this report. Please note that no applicable Clery reportable crimes were reported to the Ft. Leonard Wood Police or LUP from 2009 through 2011 on the Truman Education Center campus, therefore no reportable crime statistics are available for this report.

If you have any questions about this report please feel free to contact Robert Clay at 573-681-5555.

To find the Annual Security and Fire Safety Report on our website click here

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CRIME POLICIES

TIMELY WARNING POLICY

All members of the Lincoln University Community are notified on an annual basis that they are required to notify the FTLW Military Police and Barbara Lane of the Truman Education Center of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or on-going threat to the health and safety of students and/or employees on campus. The Department of Public Safety along with the FTLW Military Police has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation.

In addition, the FTLW Military Police has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If that is the case, Federal Law requires that the institution immediately notify the campus community or the appropriate segments of the community that may be affected by the situation. If Barbara Lane of the FTLW Truman Education Center confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the Lincoln University community, Barbara Lane will collaborate with the FTLW Military Police to determine the content of the message and will use some or all of the systems described above to communicate the threat to the Lincoln Community.

The Ms. Lane**,** will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders including Ft. Leonard Wood Police, compromise the efforts to assist a victim(s) or to contain, respond to, or otherwise mitigate the emergency.

ANNUAL DISCLOSURE OF CRIME STATISTICS POLICY

The Lincoln University Police Department (LUPD) is the office on campus responsible for the publication and distribution of this report in accordance with the Act. The LUPD works closely with Fort Leonard Wood Police to obtain the information needed to compile this report.

The Office of Information Technology assists with posting this information on the web and converting the report to electronic means for its dissemination and the university printing office assists with the mass production of this document.

This report contains useful safety and crime prevention information, and the Lincoln University Police Department encourages commuter and residential students, faculty and staff to use this document as a guide for safe practices on and off campus.

REPORTING CRIMES AND EMERGENCIES POLICY

The University endorses a reporting policy that strongly encourages victims to report all crimes and suspicious activity that occur within the jurisdiction of this community to the Military Police for Ft. Leonard Wood ***(Military Police)*** at 573-596-6141; regardless of their nature. The prompt reporting of suspicious activity or persons can prevent crimes. Crimes occurring off campus should be reported to the law enforcement agency having proper jurisdiction. In addition, members of the community should report the criminal offenses for the purpose of making timely warning reports and to be included in the crime statistics.

A victim of a crime off campus who is uncertain of the proper police department to contact should call Barbara Lane at 573-329-5160 for assistance or the Military Police for Ft. Leonard Wood at 573-596-6141. Lincoln University at Ft. Leonard Wood does have access to local police agencies on an immediate basis to report crime and/or ask for assistance. In addition to use of the telephone system, the University community can also contact the Military Police in person or in writing. Regardless of how reported, the department will investigate all reported incidents.

Crimes may be reported anonymously by going to the following website and completing the anonymous report form. The completed form will be automatically e-mailed to the LUPD. E-mails can also be sent to cops@lincolnu.edu.

SECURITY POLICY

During business hours, the Truman Education Center is open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to the Truman Education Center is proper photo identification for the access verification by appropriate staff or the Ft. Leonard Wood Police. Emergencies may necessitate changes or alterations to any posted schedules.

COUNSELING ADVISEMENT OF CRIME REPORTING

Pastoral counselors and professional counselors are encouraged; if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure for crime statistics.

CAMPUS SECURITY PROCEDURES AND CRIME PREVENTION

In an effort to ensure a safe and secure environment in which to live, work and study, the Lincoln University Police Department is committed to informing the members of the Lincoln University community about the functions and various safety and security programs of the department. The Lincoln University Police Department conducts presentations at each session of Freshmen Orientation. These sessions cover the purpose of the department, its organizational structure and authority, the types of crimes on campus, how to avoid becoming a victim of crime and what to do if an individual becomes a victim. Statistics are provided from the annual security report. In addition to addressing issues with students, sessions are also conducted with parents of the incoming students.

A variety of security tips and other links of interest are also posted on the department website.

Furthermore, a representative of the Lincoln University Police Department meets with new students during the week of orientation mandated by university admissions personnel for all incoming freshman and transfer students. At this meeting, the Police Department representative presents an overview of the various security policies of the campus, and discuss the options available to students for reporting crimes, as well as provide helpful information designed to prevent our students from becoming victims of crimes and from engaging in prohibited conduct.

In an effort to provide proactive police and security services to the community, officers of the Lincoln University Police Department conduct a variety of security-related training and assistance upon individual or group request. Operation I-dent, for example, provides a service, free of charge, to students who wish to engrave their personal belongings to prevent theft. Secondly, on the department website, a variety of useful forms (such as a property inventory form) are posted, to help in recovering those items should they become lost and/or stolen.

MONITORING OF CRIMES AT OFF-CAMPUS ACTIVITIES

Since the campus consist of the Truman Education Center and the parking lots adjacent to the building there are no "Off-Campus" facilities defined under Clery at this location.

Lincoln University does not, at this time, recognize any off-campus activities by students. Criminal activity by students off campus is not officially reported to the university on a regular basis. However, when criminal activities do occur off campus and are brought to our attention, university officials will give cooperation and support to local law enforcement officials. Reports of such criminal activity are shared by the two jurisdictions.

Neither any national fraternity or sorority nor Lincoln University recognizes any off campus Greek houses at Lincoln University. There are no official fraternity or sorority off campus functions which are sanctioned by university officials. However, when criminal activities do occur off campus and are brought to the department's attention, university officials will give cooperation and support to the Fort Leonard Wood Police Department. Reports of such criminal activity are shared by the two jurisdictions.

ALCOHOL AND DRUG POLICIES

Standards of Conduct: The unlawful possession, use or distribution of illicit drugs and alcohol by students or employees on the university property or as a part of any university activity is prohibited. Any student or employee who violates the Standards of Conduct shall be subject to disciplinary sanctions. Disciplinary sanctions for students may include any of the sanctions prescribed in the Student Handbook including suspension or dismissal and/or referral for prosecution. The procedures for imposing student disciplinary sanctions may be found in the Student Conduct Code (Pages 38 - 45 of the Student Handbook). Disciplinary sanctions for employees shall include an oral warning, a written reprimand, suspension or termination and referral for prosecution. Any disciplinary sanction may include the completion of an appropriate rehabilitation program.

Legal Sanctions - The Liquor Control Law for the State of Missouri provides that any person under the age of 21 years who purchases, attempts to purchase or has in his/her possession any intoxicating liquor is guilty of a misdemeanor. A person who has been convicted of a misdemeanor may be subjected to a fine ranging from $50.00 to $1,000.00 and/or imprisonment for up to one year. A person who has been convicted of a misdemeanor through which he/she derived money or property through the commission of the crime may be fined an amount which does not exceed double the amount of the money or property derived through the commission of the crime. An individual offender may not be fined more than $20,000 under this provision. The manufacturing, possession, sale, distribution and use of illicit drugs are prohibited by state law. Other prohibited acts include possession with intent to use drug paraphernalia and advertising the sale of drug paraphernalia. Penalties for drug violations range from a fine of $1,000 to life imprisonment. In addition, the Missouri legislature approved in 2007 a provision relating to the consumption of alcohol by a minor. Under current Missouri law, a subject under the age of 21 who is visibly intoxicated can be arrested without being in physical possession of the intoxicating beverage.

For more info see LUPD Drug and Alcohol Policies page

DRUG AND ALCOHOL ABUSE/AWARENESS EDUCATION

As a part of its drug prevention program, the university has prepared the following information summary for educational purposes.

Counseling Services - In 1980, the State of Missouri created the Division of Alcohol and Drug Abuse as a division of the Department of Mental Health. Among the responsibilities of the Division is the provision of public information relating to alcohol and drug abuse and its prevention, treatment and rehabilitation (631.010, RSMo.).

Other counseling and/or treatment resources available in the central Missouri area include: Missouri State Employees Assistance Program, Alcoholics Anonymous, Family Mental Health Center, Capital Region Medical Center and St. Mary's Health Center. Hotline numbers for counseling services and information include:

- National Drug & Alcohol Treatment Hotline (1-800-662-HELP)
- Cocaine Help: (1-800-COCAINE)
- Marijuana Anonymous: (1-800-766-6779)
- National Institute for Drug Abuse (NIDA): (1-301-443-4577)

For treatment centers located in mid-Missouri area, call:
Mental Health (573) 751-4942
An Alcohol and Drug Abuse Yearbook/Directory is available for use in Page Library.
The university makes no endorsement with regard to any counseling/treatment facility and assumes no responsibility for the quality of services available. The university's benefit plans,

including hospitalization and salary continuation (to the extent vacation and sick leave annual balances are available), may be used for treatment of substance abuse as for any other diseases or disabilities.

Health Risks - The possible side effects of drug use range from euphoria, slurred speech and fatigue, to hallucinations, increased blood pressure, coma and possible death. Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Alcohol can increase the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death.

When combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described. Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms including severe anxiety, tremors, hallucinations and convulsions. Alcohol withdrawal can be life-threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver. Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants may have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

SEXUAL ASSAULT PROCEEDINGS

Lincoln University will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

For more info see LUPD Sexual Assault Bill of Rights

EMERGENCY RESPONSE AND EVACUATION

In compliance with 20 U.S.C.§1092(f)(1)(J) the following describes the policies of Lincoln University's Emergency Response and Evacuation procedures.

Fort Leonard Wood (FTLW) Campus of the Truman Education Center has developed a Crisis Management Plan that includes information about the University's response to emergency situations. Fort Leonard Wood Truman Education Center conducts exercises each year and tests the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

In the event of a serious incident which poses an immediate threat to members of the Lincoln University community, Truman Education Center has systems in place for communicating information quickly to those individuals. Some or all of these methods of communication may be activated in the event of an immediate threat to the campus community. These methods of communication include Telephonic, Intranet and face to face communications. These systems are tested on an annual basis and may or may not be announced.

MISSING STUDENTS

Since the Truman Education Center campus does not have any campus housing facilities, this section does not apply.

SEXUAL ASSAULT

EDUCATIONAL PROGRAMS

In an effort to prevent sex crimes and victimization associated with those crimes, the university educates the student community about sexual assaults and date rape through mandatory freshman orientations each fall. The Lincoln University Police Department also offers sexual assault education and information programs to university students and employees upon request. Literature on date rape education, risk reduction and university response is available through the Police Department and through the Student Health Center. Student Health also sponsors various rape awareness programs and Drug/Alcohol Awareness/Prevention throughout the year on an as needed basis. The Campus Counselor works in Student Health Services.

The first priority for a victim of a sexual assault at this institution should be to move to a place of safety. The next step is to obtain necessary medical treatment. The Lincoln University Police Department strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a University Police Officer, the Student Health Center, the Vice President for Student Affairs, the Director of Student Housing, or the director of a victim's residence hall (if applicable).

REPORTING THE INCIDENT

Choosing whether to report the rape or assault is a victim's right and option. To report the incident to authorities:

- Contact the Ft Leonard Wood Military Police at (573)596-6141 or by dialing 911.

  (After contacting police, victims are asked NOT TO BATHE, CHANGE CLOTHES, DOUCHE OR USE THE TOILET prior to a medical/legal exam.)

When a victim of sexual assault is uncertain about whether to report and incident to authorities:

- Contact the Campus Counselor or another mental health counselor* outside the university community and/or clergy or religious advisor, none of whom are required to report alleged incidents.

INSTRUCTIONS FOR VICTIMS OF RAPE OR SEXUAL ASSAULT

- MOVE TO A SAFE LOCATION IMMEDIATELY!
- Tell someone. Seek support from a trusted source.
- Talk to the University counselor (681-5167) or the Student Health Center (681-5476). Conversations with the counselor will be kept in strictest confidence if desired. Other staff members can be helpful, but they will be required to report the incident to the director of Lincoln University Police Department.
- Pulaski Medical Center (Phelps County Regional Medical Center) and General Leonard Wood Army Hospital provide emergency services to victims and are located nearby. They can provide counseling referrals, and will contact the Ft. Leonard Wood Police or Lincoln University Police Department for you.
- Again, keep in mind that anyone other than the counselor must report specific incidents to the Lincoln University Police Department.

PROCEDURES ON REPORTING AN ASSAULT TO POLICE

Reports may be made by calling 911 or by calling the Ft Leonard Wood Military Police at 573-596-6141; by reporting directly to the office, or by reporting to the on-scene officer, if he or she has already been summoned. If assault has been reported to another University official, he/she will assist a victim in making a report to Ft Leonard Wood Military Police, if requested.

Filing a police report with a Lincoln University Police Officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will however do the following:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim;
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet or change clothing prior to a medical/legal exam);
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts the Lincoln University Police Department, the Student Health Center will be notified, as well as the Vice President for Student Affairs. The victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system and the university's Student Life Review Board, or only the latter. A university representative will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available from the university through the Student Health Center.

Counseling and support services available outside the university system:

Family Mental Health Center Hotline……800-833-3915
Family Counseling Center of Missouri Inc……634-4591
Rape and Abuse Crisis Service Hotline……..634-4911
Behavior Health Unit……..635-7141
Planned Parenthood……635-2882
Birthright…….635-8822

CHANGING A STUDENT'S LIVING SITUATION

Since the Truman Education Center campus does not have any campus housing facilities, this section does not apply.

RIGHTS OF THE ACCUSED AND ACCUSER

The right to legal assistance, or ability to have others present, in any campus disciplinary proceeding that the institution permits to the accuser shall be offered to the accused, and the right to be notified of the outcome of such proceeding.

Both the accuser and the accused must be informed of the outcome of any institutional disciplinary proceeding that is brought alleging a sex offense? Compliance with this paragraph does not constitute a violation of the *Family Educational Rights and Privacy Act (FERPA)*. For the purpose of this paragraph, the outcome of a disciplinary proceeding means only the institution's final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.

Both the accuser and the accused must be informed of sanctions the institution may impose following a final determination of an institutional disciplinary proceeding regarding rape, acquaintance rape or other forcible or nonforcible sex offenses.

SEXUAL ASSUALT OFFENSES AND SANCTIONS

A sexual offense case referred to the Lincoln University Student Conduct system may result in the perpetrator being suspended from the university. More than one sanction may be recommended/imposed for any single violation when deemed appropriate by the Judicial Officer or Disciplinary Committee. All disciplinary sanctions are noted in the student's non-academic student file and are kept for a period of three years after they leave the university. Records of suspended students are kept indefinitely. Sanctions may include: residence hall transfer or suspension, interim suspension, long-term suspension or permanent suspension.

SEX OFFENDER REGISTRY

Pursuant to 20 U.S.C.§1092(f)(1)(I) and the Campus Sex Crimes Prevention Act (CSPCA), as amended to the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Act, Lincoln University provides the following information regarding sex offenders.

Pursuant to the afore cited federal laws, persons who are required to register under a state sex offender registry are required to notify the state regarding each post-secondary school at which the offender works or is a student. In the state of Missouri, sex offenders are required to register with the county sheriff's department. Furthermore, the Missouri State Highway Patrol maintains a statewide sex offender registry. Missouri State Highway Patrol State Sex Offenders Registry

FIRE SAFETY

Since the Truman Education Center campus does not have any campus housing facilities, this section does not apply.