

Personnel Policies for Lincoln University

The guiding principle for these policies is The Rules and Regulation of Lincoln University • Chapter I University Governance: Structure and Functions • Chapter VI Administration and Finance • Chapter VIII University Employment • HRSHB 7.2

Effective August 13, 2009

Letter from the President

Summer Faculty Pay Formula

Rules and Regulations

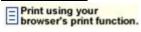
Adjunct Handbook

Print using your browser's print function.

Faculty Handbook

Print using your browser's print function.

Staff Handbook



Employees covered by this policy

This policy applies to all Faculty employees at LU and applicants of positions.

Policy

Calculations for Summer Faculty pay when student enrollment levels are considered to be a full class: Graduate Enrollment Level = 5, Upper Class=10, Lower Class=15

Eight week session of both June and July-base salary divided by 9 x (credit hour %) for each credit hour class x 2 {1 credit hour=.111, 3 credit hour=.333, 6 credit hour=.667, 9 credit hour=1.0 FTE} Example: If a faculty member had a base salary of \$50,000, and was teaching 6 credit hours for an 8 week session. Formula application would be \$50,000/9=\$5555X.667=\$3,705 X 2 (June and July)=\$7411.

Four week session-base salary divided by 9 x (credit hour %) for each credit hour class

 $\{3 \text{ credit hour}=.666, 6 \text{ credit hour}=1.33, 9 \text{ credit hour}=2.00\}$ Example: If a faculty member had a base salary of \$50,000, and was teaching 6 credit hours for a 4 week session. Formula application would be \$50,000/9=\$5555 X 1.33=\$7388

Any classes taught over credit 9 hours would be paid at adjunct rate.

When regularly advertised classes that do not reach minimum enrollment levels are offered, the faculty member may be compensated at a tuition-only rate. The tuition-only rate shall be defined as the total number of credit hours generated in the class on the deadline date for adding classes multiplied by the appropriate graduate or undergraduate in-state tuition rate. The amount of pay for tuition only cannot exceed the normal rate of summer pay.