Staff Council Meeting Minutes
Thursday, May 14, 2009 – 11:00 a.m.
206 Martin Luther King Hall

Members Present: Mike Downey, Mark Friedman, Ruby Stewart, Wanda Harper, Dan Sommerer, Cindy Borgwordt, Kennette Herndon, Loretta Merriweather, Terry Blank, Greg Dudenhoeffer, Greg Brower, Kandy Campbell, Steve Rackers, and John Meyer

Members Absent: Barb Melloway, Leslie Cross, Dave Hall, Bill O'Day, Mark Worthen, Betty Kemna and Stacy Phillips

1. Call to Order

The meeting was called to order by Mike Downey, chair

2. Approval of the February 12, 2009 Meeting Minutes

Motion to approve the minutes was made by Cindy Borgwordt
Motion 2nd: Greg Brower
The minutes were approved as submitted

3. Reports

- **Mike Downey, chair**
  A. My report to the Board of Curators has been submitted and copy is attached.
  B. I want to thank each of you for serving this past year and encourage you to stay engaged in the months to come. We have several issues to work on this next year including: summer work schedule, staff evaluation and compensation, concealed weapons on campus and campus safety.

  Report filed with the secretary

- **Ruby Stewart, chair, Professional Development & Orientation Committee**
  A. We are still working on getting CPR and/or first-aid training for staff. A request has been submitted to Dr. Connie Hamacher and a request for Title III funds to cover the cost of training has been submitted.

- **Greg Dudenhoeffer, chair, Nominations & Elections Committee**
  A. The Nomination and Election Committee did not meet.

  B. The chair made arrangements for the officer's election using the procedures established last year.

- **Kandy Campbell, chair, Communications Committee**
  No report given

- **Mark Worthen, chair, Bylaws Committee**
  No report given

- **Terry Blank, chair, Policies & Procedures Committee**
  No report given

- **John Meyer, chair, Special Events Committee**
  A. The committee met on May 7, 2009 in 307 Young Hall the meeting was called to order at 10:00 a.m. by the Chair, John Meyer. The committee members present were Sue O'Day, Tisha Huffer and Dana Glauner.
  B. The committee would like to do another fundraiser at this year's Homecoming such as tee shirts featuring the Soldier's Memorial.
  C. Another idea was to do a Biggest Loser contest with the Athletic department to promote health and perhaps a smoking cessation campaign.
  D. Other ideas could come from a BLOG on Angel but John will be checking on this.
  E. Also we could do a Meet and Greet during Faculty/Staff Conference in August.
  F. We adjourned at 10:45 a.m. The next meeting will be June 9, 2009 at 10:00 a.m. in room 307 Young Hall.

  Report filed with the secretary

4. Old Business

- **Year-end luncheon**
  A. Downey reports that the cost for having Sodexho cater a meal is prohibitive with our budget of $200. He therefore recommended the following options:
     An off campus event (McClung Park) with either Lee's catering or a combination of pot-luck and catering to keep cost down.
     MOTION: After much discussion, John Meyer made a motion that all LU staff be invited to the luncheon. 2nd Greg Dudenhoeffer. Motion approved.
  B. To afford the expanded guest list we discussed the need to ask for a $3 donation and keep the menu simple. Dan Sommerer, Lantie Basinger, and Greg Brower have volunteered to grill burgers and hot dogs. Mike Downey will be forming a committee to help him work out the rest of the details.
  C. A tentative date of Thursday, June 25 has been set for the event.

5. New Business

- **Election of Officers**
  A. Julie Pappenfort of the Nominations and Elections Committee distributed the ballot containing the following nominees:
     Chair: Mike Downey
     Vice chair: Greg Dudenhoeffer
     Parliamentarian: Ruby Stewart
     Dan Sommerer

Secretary: None

The floor was open for nominations. Kennette Herndon was nominated for the office of Secretary and accepted. No other nominations were made.

B. The ballots were counted by Julie Pappenfort and Kandy Campbell. Julie reported the results as follows:
   a. Mike Downey, chair
   b. Greg Dudenhoeffer, vice chair
   c. Dan Sommerer, parliamentarian
   d. Kennette Herndon, secretary

Congratulations to our 2009-2010 Officers!

- **Monthly meeting time**
  A. Currently our monthly meeting time is in conflict with scheduled college meetings which involve several Council representatives.
  MOTION: Kennette Herndon made a motion that we send a recommendation to the Bylaws Committee to change our monthly meeting time to the last Thursday of the month which coincides with the Faculty Senate meetings. 2nd Wanda Harper. Motion approved

- **House Bill #688 Concealed Weapons on College Campuses**
  A. Downey requested a modification of the agenda due to the fact that HB #688 is dead for the current legislative session which ends tomorrow. However, the issue is not going away and we do need to have this discussion among staff. The faculty senate agreed on a statement in opposition to the bill. This is a convoluted issue and among staff we would anticipate a variety of opinions on this issue.
  B. **MOTION:** Kandy Campbell made a motion that we arrange a forum with speakers from both sides of the issue to address the staff and help us understand the issues being addressed with legislation on this topic. 2nd Cindy Borgwordt. Motion approved.

6. Closing Comments

A. It has been brought to the Council's attention that there is confusion among staff as to what the process is for employee compensation review and employee evaluation. Downey announced his intent to invite Dr. Connie Hamacher, Chair of Employee Compensation and Benefits Committee, to the next Council meeting to clarify the processes in place. It was decided Mr. Jim Marcantonio, Director of Human Resources should also be invited for this meeting.

B. **MOTION:** Kennette Herndon made a motion to refer item #5 of bylaw 2.68.4 to the Bylaws committee for review. 2nd Greg Dudenhoeffer. This bylaw states that

the secretary is the de facto chair of the Communications Committee. We are recommending that the Bylaws Committee consider removing this responsibility from the Secretaries duties to avoid overloading this position. Motion approved.

C. Next meeting Thursday, June 11 at 11 a.m. in 206 MLK

Ruby Stewart moved that the meeting be adjourned. 2nd: Dan Sommerer
Meeting adjourned at 12:00 p.m.

Submitted by
Kandy Campbell
Secretary
Staff Council
5/18/09